Commercial Activity Agreement

Nature Conservation (Administration) Regulation 2006

between

the **State of Queensland**
as represented by the Department of Environment and Resource Management

and

Queensland Japanese Services Pty Ltd
ACN 057 469 851

Released by NPSR
RTI Act 2009

Tourism and Visitor Services
Department of Environment and Resource Management
GPO Box 2454
Brisbane Qld 4001
Australia

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THIS AGREEMENT IS MADE:

BETWEEN: **The State of Queensland** as represented by the Department of Environment and Resource Management ("the **Department**")

AND: **The Party named in Item 1 of Schedule A** ("the **Operator**")

BACKGROUND

A. The State is empowered under section 67 of the *Nature Conservation (Administration) Regulation 2006* (Qld) to enter into a Commercial Activity Agreement authorising a person to conduct a Commercial Activity in a Protected Area.

B. The State has considered the Operator's application to operate a Commercial Activity and has decided to enter into a Commercial Activity Agreement with the Operator.

C. The Parties want to record the terms of their agreement.

IT IS AGREED

1. DEFINITIONS AND INTERPRETATION

1.1 In this Agreement, where commencing with a capital letter and unless the context otherwise requires:

(a) **Act** means the *Nature Conservation Act 1992* (Qld).
(b) **Agreement** means this Commercial Activity Agreement and all schedules and annexures to it.
(c) **Approved Activities** means the Commercial Activity described in Item 3 in Schedule A.
(d) **Approved Insurer** means an insurer that is registered with the Australian Prudential Regulation Authority as a registered insurer.
(e) **Authorisation** means the authorisation for the Operator to conduct the Approved Activities and the obligations under this Agreement for, and the conditions relating to, the conduct of the Approved Activities.
(f) **Business Day** means 9:00am to 5:00pm on a weekday other than a Saturday, Sunday or a public holiday in Queensland.
(g) **Calendar Month** means any of the twelve (12) months of the year.
(h) **Calendar Quarter** means the periods 1 January to 31 March, 1 April to 30 June, 1 July to 30 September and 1 October to 31 December.
(i) **Calendar Year** means a period of twelve (12) months, beginning on 1 January.
(j) **Chief Executive** means the chief executive of the Department who administers the Act or their authorised delegate.
(k) **Commencement Date** means the date specified in Item 2 of Schedule A.
(l) **Commercial Activity** has the meaning given in Schedule 7 of the Regulation.
(m) **Commercial Activity Agreement** is a document contemplated by section 67(1) of the Regulation permitting a person to undertake a Commercial Activity in a Protected Area.
(n) **Conservation Condition(s)** means the standard condition(s) contained in clause 4.1 and, if applicable, the additional conditions contained in Schedule C.
(o) **Contact Officer** means the contact persons for the Parties specified in Schedule B or any person substituted by a Party by notice to the other.
(p) **Cultural Resources** has the meaning given in the Act.
(q) **Expiry Date** means the date specified as such in Item 2 of Schedule A.
(r) **Fee(s)** means the fee(s) payable to the State for the Approved Activities specified in Schedule B.
(s) **GST** means any tax imposed under GST Law and includes GST within the meaning of the GST Act.
(t) **GST Act** means the A *New Tax System (Goods and Services Tax) Act 1999* (Cth) as amended.
(u) **GST Law** means the GST law as defined in the GST Act and includes any Act of the Parliament of Australia that imposes or deals with GST.
(v) **Natural Resources** has the meaning given in the Act, and includes the natural or physical features of the area including wildlife, water, minerals and air.
(w) **Parties** means the State and the Operator, and **Party** means either of the Parties as the context requires.

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(x) **Personal Information** means information or an opinion (including information or an opinion forming part of a database) whether true or not and whether recorded in a material form or not, about an individual whose identity is apparent or can reasonably be ascertained, from the information or opinion.

(y) **Protected Area** means the means the classes of protected areas described by the Act, and identified in Item 3 of Schedule A and includes the Relevant Area.

(z) **Relevant Area** means the area where the Approved Activities may be conducted as specified in Item 3 of Schedule A.

(aa) **Return of Operations** means a report in the format specified in Schedule D which complies with the requirements of Schedule B and is to be provided by the Operator to the State in accordance with clause 19.

(bb) **Regulation** means the *Nature Conservation (Administration) Regulation 2006* (Qld);

(cc) **Suitable Person** means a suitable person to be a party to an Agreement, having regard to the matters in Schedule 2 of the Regulation.

(dd) **Term** means the period commencing on the Commencement Date and ending on the Expiry Date.

1.2 In this Agreement, unless a contrary intention appears:

(a) words importing a gender include any other gender;

(b) words in the singular include the plural and vice versa.

(c) all dollar amounts refer to Australian currency;

(d) a reference to any legislation includes any subordinate legislation made under it and any legislation amending, consolidating or replacing it;

(e) a reference to an entity or person includes an individual, corporation, partnership or other legal entity;

(f) a Party includes its executors, administrators, liquidators, successors and permitted assigns;

(g) a reference to a clause, schedule, attachment or annexure is a reference to a clause, schedule, attachment or annexure of this Agreement;

(h) clause headings and table of contents are for convenience of reference only and are not intended to affect the meaning or interpretation of this Agreement;

(i) if an expression is defined, other grammatical forms of that expression will have corresponding meanings;

(j) if an entity ceases to exist, is replaced, reconstituted or renamed, or its powers or functions are transferred to another entity, the reference is to the other entity;

(k) if the day on or by which any act is to be done is a Saturday, Sunday or public holiday in Queensland, the act may be done on the next Business Day; and

(l) any term or expression which is defined in the Act, the Regulation, *Nature Conservation (Protected Areas Management) Regulation 2006* (Qld) or the *Environmental Protection Act 1994* (Qld) has the meaning so assigned when used in this Agreement

(m) any agreement on the part of tow or more persons will be deemed to bind them jointly and separately.

2. APPROVED ACTIVITIES

2.1 Subject to the terms of this Agreement, the State authorises the Operator to conduct the Approved Activities in the Relevant Area in accordance with the terms of this Agreement.

3. TERM

3.1 This Agreement will start on the Commencement Date and, unless terminated earlier in accordance with its terms, expire on the Expiry Date.

3.2 The Operator will make application to the State within the Renewal Application Period stated at Item 2 of Schedule A, before the Expiry Date, if it wishes to enter into a new Agreement to conduct the Approved Activities.

4. CONDITIONS

4.1 This Agreement is subject to the standard Conservation Conditions in clause 4.2 and the additional Conservation Conditions (if any) detailed in Schedule C.

4.2 This Agreement is subject to the following standard Conservation Conditions:

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(a) the Operator must carry a copy of Schedule E "Relevant details of this Agreement", at all times whilst conducting the approved activities. Schedule E must be provided upon request by QPWS staff.

(b) the Operators' vehicles must display a copy of Part A of Schedule E at all times when conducting approved activities. Part A of Schedule E must be visible from outside the vehicle.

(c) the number of clients undertaking the Approved Activities must not exceed the capacities specified in Item 4 of Schedule A.

(d) the Operator must notify the State before commencing the Approved Activities and must commence the Approved Activities within six (6) months after the Commencement Date;

(e) the Operator must immediately notify the State of a death or serious injury which occurs during the conduct of Approved Activities; and

(f) the Operator must notify the State of any other accidents or injuries to any officer, employee, licensee, subcontractor, agent, representative, client or customer of the Operator which occurs in relation to the Approved Activities within seven (7) Business Days of the occurrence.

4.3 The Operator must comply with the Conservation Conditions. The Operator acknowledges that if it breaches a Conservation Condition, it will be liable under section 97 of the *Nature Conservation (Protected Areas Management) Regulation 2006* (Qld).

5. ACCREDITATION

5.1 If at any time the State recognises industry accreditation programs as a requirement for conducting Commercial Activities, the State will require the Operator to obtain that accreditation as stipulated in Schedule C.

5.2 The State will provide written advice to the Operator if accreditation is required to conduct the Approved Activities.

5.3 If the Operator fails to comply with the requirements of an advice provided under clause 5.2 within a reasonable amount of time stipulated by the State, the State will be entitled to cancel this Agreement pursuant to clause 14.

5.4 Where the Operator has employed a subcontractor in relation to this Agreement, the Operator must ensure that the subcontractor also has the necessary accreditation.

5.5 The State may disclose information provided by the Operator in relation to accreditation.

6. COMMERCIAL FEE

6.1 The Operator shall pay all Fees associated with the Approved Activities, or make any other in kind contributions, as described in Schedule B.

6.2 Fees will be increased in the matter specified in Schedule B.

6.3 Fees must be paid upon receipt of an invoice from the State.

7. PAYMENT OF COSTS

7.1 The Operator must pay the State the reasonable costs of repairing any damage caused by any means to the Natural Resources, Cultural Resources, facilities or structures in the Relevant Area where such damage, in the reasonable opinion of the Chief Executive, arises out of or in connection with the Approved Activities.

7.2 The State will determine the reasonable costs payable and will notify the Operator.

7.3 Payment will be required under this clause 7 within twenty (20) days of receiving the written notice in clause 7.2.

8. MONEY OWING

8.1 All money at any time payable to the State by the Operator under this Agreement is money owing to the State and is recoverable from the Operator as a debt due and owing to the State.

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9. GOODS AND SERVICES TAX (GST)

9.1 In this clause "*supply*" and "*tax invoice*" have the same meaning as defined in the GST Law.

9.2 Where GST is payable for a supply under this Agreement, the Fee is inclusive of GST and:
(a) the State is not required to pay the GST Amount in addition to the Fee; and
(b) the Operator must remit the GST Amount to the Commissioner for Taxation in accordance with the GST Law.

9.3 The State will provide a tax invoice to the Operator upon payment of the Fee.

9.4 The Operator warrants:
(a) it is registered for GST at the Commencement Date and will maintain that registration for the term of this Agreement; and
(b) its ABN notified by the Operator to the State is correct.

9.5 The Operator must immediately notify the State if it ceases to be registered for GST.

10. SUBCONTRACTING

10.1 The Operator must not subcontract any part of the Approved Activities without the State's prior written consent, which may be subject to conditions. The State may withdraw its consent at any time by providing 14 days' written notice to the Operator.

10.2 Any consent given by the State for the Operator to subcontract:
(a) will not operate as an authority to transfer responsibility to the subcontractor; and
(b) will not relieve the Operator from any of its liabilities or obligations under this Agreement.

10.3 Subject to the Regulation, the Operator will not assign this Agreement or any of the benefits under this Agreement without the State's prior written consent.

10.4 Before engaging a subcontractor under this clause, the Operator must enter into an agreement with the subcontractor:
(a) on substantially the same terms and conditions as this Agreement, to ensure that the subcontractor complies with obligations the same as those imposed on the Operator under this Agreement; and
(b) which prohibits further subcontracting.

10.5 The Operator is liable for any acts or omissions of a subcontractor which are inconsistent with the terms and conditions of this Agreement.

11. PERMANENT TRANSFER (SALE) OF RIGHTS UNDER THIS AGREEMENT

11.1 The Operator may only transfer the rights under this Agreement to another legal entity in accordance with Division 6, Part 3 of the Regulation.

12. REVIEW

12.1 The State will review this Agreement, at the end of each review period stated in item 1 of Schedule A to ensure it continues to meet the needs of all Parties.

12.2 Additional reviews may be undertaken at the discretion of the Chief Executive.

12.3 Any review will be conducted in consultation with the Operator and may take into account:
(a) the performance of the Operator's obligations under this Agreement, including (but not limited to) the payment of fees.
(b) the performance of the Operator of the Approved Activities; and
(c) the Operator's compliance with the Regulation.

12.4 Subject to the Regulation, the State may in its sole discretion, if it is dissatisfied with a review conducted under this clause 12, require amendment of the Agreement or cancel the Agreement in accordance with clause 14.

12.5 The State will give written notice to the Operator of any proposed cancellation or suspension of, or amendments to, the Agreement resulting from a review.

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13. AMENDMENT AND VARIATION

13.1 The Operator will immediately notify the State in writing of any changes to the Operator's name, business and postal address, or Contact Officer.

13.2 This Agreement may only be varied by an agreement in writing executed by both Parties, except as provided in clause 13.4.

13.3 It will be sufficient evidence of a variation to this Agreement if the Parties execute and date an amendment schedule as an annexure to this Agreement.

13.4 The Operator acknowledges that this Agreement constitutes a statutory approval under the Act, and that despite any other provision of this Agreement, the Chief Executive (on behalf of the State) may immediately amend this Agreement in accordance with sections 90, 91 and 92 of the Regulation and that no compensation is payable to the Operator if this Agreement is so amended.

14. DEFAULT, SUSPENSION AND CANCELLATION

14.1 Other than as permitted under the Regulation, the Operator will be in default and the State may immediately suspend or cancel this Agreement by notice in writing if:

(a) section 91 of the Regulation applies;
(b) clause 5.3 applies;
(c) clause 23.4 applies;
(d) It fails to comply with a provision of this Agreement and that failure is not remedied within twenty (20) days of the State giving written notice to the Operator specifying the nature of the Operator's failure to comply with this Agreement;
(e) It is not, or is no longer, a Suitable Person to be a party to this Agreement;
(f) It commits an act of bankruptcy or insolvency or is unable to pay its debts when due or admits in writing its inability to pay its debts;
(g) It enters into any arrangements or composition with its creditors generally, or has a receiver, receiver and manager or administrator appointed;
(h) It goes into liquidation or passes a resolution to go into liquidation (other than for the purposes of reconstruction);
(i) fails to obtain a satisfactory review by the State under clause 12.4;
(j) it ceases to carry on business; or
(k) it fails to accept any amendment requested by the Chief Executive within twenty (20) days.

14.2 Termination or cancellation under this clause 14 will not give rise to any claim or action by the Operator for damages or compensation, but will be without prejudice to any right of action or other remedy which the State may have against the Operator in respect of any antecedent breach of or non-performance by the Operator of any of the terms contained in this Agreement.

14.3 The Operator acknowledges that this Agreement constitutes a statutory approval under the Act, and that despite any other provision of this Agreement, the State may suspend or cancel the Agreement in accordance with sections 93 and 94 of the Regulation, and that no compensation is payable to the Operator if this Agreement is so cancelled or suspended.

15. COMPLIANCE WITH LAWS

15.1 The Operator must, at its own expense during the term of this Agreement comply with and observe all Acts of Parliament, local laws, regulations, by-laws, orders and proclamations made or issued under such Act or Ordinance and with the lawful requirements of public, local or other authorities in any way affecting or applicable to this Agreement.

15.2 If at any time the Operator believes that it is in breach of clause 15.1, the Operator will immediately give written notice of the breach to the State.

16. NO WARRANTY

16.1 The State does not warrant that the Relevant Area is free from defect or that it is safe or suitable for the Approved Activities. The Operator uses the Relevant Area entirely at its own risk and acknowledges that it has checked the Relevant Area to ensure that it is suitable for the use authorised under this Agreement.

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17. INDEMNITY, RELEASE AND DISCHARGE

17.1 The Operator indemnifies the State, its officers, employees and agents (collectively 'the Indemnified') against:

(a) any loss, damage, expense or liability incurred by the Indemnified;

(b) loss of, or damage to, property of the Indemnified; and

(c) without limiting subclause 17.1(a), loss, damage, expense or liability incurred by the Indemnified (including legal costs and expenses on a solicitor/own client basis and the cost of time spent, resources used and disbursements paid by the Indemnified) as a result of any claim, action, suit, demand or proceeding made or brought by any person against the indemnified, arising in connection with this Agreement, including:

1. the performance by or on behalf of the Operator;
2. any negligent or other wrongful act or omission of the Operator, its officers, employees, agents, volunteers, subcontractors, visitors, licensees, invitees or other persons for whose acts or omissions the Operator is vicariously liable;
3. death of, injury to, loss or damage to (including property loss or damage) any person, including any officer, employee or agent of the State, the Operator and its officers, employees, agents, volunteers, subcontractors, visitors, licensees and invitees; or
4. any breach of this Agreement by the Operator.

18. INSURANCE

18.1 For the term of this Agreement, the Operator must take out and maintain the following insurances:

(a) a public liability insurance policy for the amount stated at item 2 of Schedule A, or for not less than $10 million (whichever is the greater), arising from any one event in respect of the death of, or injury to persons, or loss or damage to property; and

(b) insurance under the *Workers' Compensation and Rehabilitation Act 2003* to cover workers, eligible persons, self employed contractors, directors, trustees and partners

(c) for individuals / sole traders; personal accident insurance, (covering all medical treatment, hospitalisation and medical expenses), income protection insurance, and death and disability insurance, equivalent to the coverage and entitlements provided by WorkCover to employees under the statutory provisions of the Workers Compensation and Rehabilitation Act 2003 (Qld).

18.2 The Operator must ensure that the insurance policies required under this clause 18 are with an Approved Insurer.

18.3 The insurances must cover all invitees, employees, contractors, agents, members or clients of the Operator.

18.4 Before undertaking any activities in the Protected Area, the Operator must have in place all the insurances required by this clause 18.

18.5 In any circumstances where the insurances required under this Agreement are cancelled, altered or expire before the Expiry Date of this Agreement, the Operator must cease all activities in the Protected Area until such time as alternative insurance policies that comply with the requirements of this Agreement have been obtained by the Operator.

18.6 From time to time (but no more than once annually) the State may, if the Chief Executive deems appropriate, issue a notice to the Operator increasing the minimum insurance cover required by this clause.

18.7 If the State issues a notice under clause 18.6 the Operator must comply with that notice within twenty (20) days.

18.8 The Operator must provide copies of certificates of currency for the insurances, or the insurance policy documents when requested by the State for audit or compliance checks.

19. RETURN OF OPERATIONS

19.1 Where applicable, the Operator must provide the State, a Return of Operations within twenty (20) Business Days of the end of each Calendar Month or Calendar Quarter as specified in Schedule B and in the format provided in Schedule D.

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19.2 The Return of Operations must be completed to the satisfaction of the State. If the State, at its sole discretion, deems that the Return of Operations is not satisfactory, the Return of Operations must be returned to the Operator for completion in accordance with any written directions the State may provide.

20. DISPUTE RESOLUTION

20.1 The Parties agree to cooperate with each other in the performance of this Agreement and, in the event of a dispute arising, to negotiate in good faith a resolution of the dispute as follows:

(a) A dispute about this Agreement arises when a Party gives written notice of the dispute to the other Party containing adequate details of the dispute.

(b) The Parties agree that any dispute arising must be dealt with by a process of escalation through each Party's respective management hierarchy within fourteen (14) days of the notice of dispute.

(c) The Operator must continue to perform its obligations under this Agreement despite the existence of a dispute unless it obtains the State's prior written consent.

(d) The Parties must comply with this clause 20.1 before seeking relief in any court or tribunal, except for urgent interlocutory relief.

21. RIGHT TO INFORMATION AND DISCLOSURE

21.1 The *Right to Information Act 2009* (Qld) (RTI Act) provides members of the public with a legally enforceable right to access documents held by Queensland Government agencies.

21.2 The RTI Act requires that documents must be disclosed on request, unless the documents are exempt or on balance, disclosure is contrary to the public interest.

21.3 Information relating to this Agreement is potentially subject to disclosure to third parties.

21.4 If disclosure under the RTI Act, and/or general disclosure of information provided by the Contractor in connection with this Agreement, would be of substantial concern to the Contractor, because it would disclose trade secrets, information of commercial value, the purpose or results of research or other information of a confidential nature, this should be indicated by the Contractor. The Principal cannot guarantee that any information provided by the Contractor, will be protected from disclosure under the RTI Act.

22. PRIVACY AND PERSONAL INFORMATION

22.1 If the Operator collects or has access to Personal Information in order to undertake the Approved Activities the Operator must:

(a) comply with Parts 1 and 3 of Chapter 2 of the *Information Privacy Act 2009* (Qld) in relation to the discharge of its obligations under this Agreement, as if the Operator was the State;

(b) not use Personal Information other than for the purposes of the performance of the Approved Activities, unless required or authorised by law;

(c) not disclose Personal Information without the consent of the State, unless required or authorised by law;

(d) not transfer Personal Information outside of Australia without the consent of the State;

(e) ensure that access to Personal information is restricted to those of its employees and officers who require access in order to perform their duties;

(f) ensure that its officers and employees do not access, use or disclose Personal Information other than in the performance of their duties;

(g) ensure that its sub-contractors who have access to Personal Information comply with obligations the same as those imposed on the Operator under this clause 22;

(h) fully co-operate with the State to enable the State to respond to applications for access to, or amendment of a document containing an individual's Personal Information and to privacy complaints; and

(i) comply with such other privacy and security measures as the State reasonably advises the Operator in writing from time to time.

22.2 On request by the State, the Operator must obtain from its employees, officers or subcontractors engaged for the purposes of this Agreement, an executed deed of privacy in a form acceptable to the State.

22.3 The Operator must immediately notify the State on becoming aware of any breach of clause 21.1.

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23. CONFLICT OF INTEREST

23.1 The Operator warrants, to the best of its knowledge, it does not and is not likely to have any conflict of interest in the performance of this Agreement.

23.2 The Operator must not, and must take all reasonable measures to ensure its employees, agents and subcontractors do not, engage in any activity or obtain any interest in conflict with carrying out the Approved Activities fairly and independently.

23.3 If a conflict or risk of conflict of interest arises under clauses 23.1 or 23.2, the Operator must:
(a) immediately give notice in writing to the State, which must include full disclosure of all relevant information about the conflict; and
(b) take all steps reasonably required by the State to resolve or deal with the conflict.

23.4 If the Operator does not notify the State under clause 23.3(a) or is unable or unwilling to resolve or deal with the conflict as required under clause 23.3(b), the State may cancel this Agreement under clause 14.

24. GENERAL

24.1 **Commissions and Incentives** – The Operator must not offer anything to the State or any employee or agent of the State, including a parent, spouse, child or associate of the employee or agent, as an inducement, gift or reward, which could in any way influence the State's actions in relation to this Agreement.

24.2 **Waiver** - No provision of this Agreement will be deemed waived unless that waiver is in writing signed by the waiving Party. A waiver by a Party of a breach of any provision of this Agreement will not operate as a waiver of any subsequent breach of this Agreement. Any failure by a Party at any time to enforce a clause of this Agreement, or any forbearance, delay or indulgence granted by the State to the Operator will not constitute a waiver of that Party's rights.

24.3 **No partnership or joint venture, employment or agency** – The Operator is not by virtue of this Agreement in partnership or joint venture with the State, and must not represent itself or allow itself to be represented as a partner or joint venturer, employee or agent of the State.

24.4 **Governing law** - This Agreement is governed by the laws of Queensland and the Parties submit to the jurisdiction of the courts of Queensland.

24.5 **Entire agreement** - This Agreement constitutes the entire agreement between the Parties and supersedes all communications, negotiations, arrangements and agreements between the Parties.

24.6 **Compliance with laws** – The Operator must comply with all relevant laws when performing the Approved Activities (including the *Workplace Health and Safety Act*).

24.7 **Variation** - Subject to clause 13 and the Regulation, no agreement or understanding that varies or amends this Agreement binds either Party unless it is in writing and signed by both Parties.

24.8 **Severability** - Any provision in this Agreement, which is invalid or unenforceable, is to be read down if possible, so as to be valid and enforceable, and if that is not possible the provisions must, to the extent that it is capable, be severed to the extent of the invalidity or unenforceability, without affecting the remaining provisions.

24.9 **Time of the essence** – Unless otherwise provided for by law, time is of the essence in this Agreement.

24.10 **Further assistance** - The Operator must do all things reasonably required by the State to give effect to this Agreement.

24.11 **No adverse inference** – No adverse inference may be drawn in the interpretation of this Agreement against the Party who was responsible for its preparation.

24.12 **Clauses to survive termination** - The following clauses will survive termination or expiration of this Agreement:
(a) Clause 9 (Goods and Services Tax (GST));
(b) Clause 14 (Default, Suspension and Termination);

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(c) Clause 17 (Indemnity, Release and Discharge)
(d) Clause 21 (Right to Information and Disclosure);
(e) Clause 22 (Privacy and Personal Information); and
(f) Clause 24.4 (Governing law).

24.13 **Costs** - Each Party will bear their own legal costs in relation to the preparation and execution of this Agreement.

24.14 **Notices** - Notices under this Agreement must be in writing and may be delivered by prepaid postage or certified mail, by hand, by e-mail, or by facsimile transmission to the Parties at the address specified in Schedule B or other address subsequently notified by a Party to the other.

(a) Notices will be deemed to be given:
  (i) two (2) days after deposit in the mail with postage prepaid; or
  (ii) immediately upon delivery by hand; or
  (iii) if sent by e-mail or facsimile transmission, upon completion of transmission.

(b) The Parties agree that where notice is given by either e-mail or facsimile the original document must be sent by post on the same day as the transmission is sent.

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SCHEDULE A
TERM AND APPROVED ACTIVITIES

Item 1: OPERATOR	(a) **Operator (Legal Entity):** Queensland Japanese Services Pty Ltd ACN 057 469 851 (b) **Registered Place of Business:** 367 San Fernando Drive, Worongary Qld 4213 (c) **Commercial Activity Agreement Number:** CAA2011/035
Item 2: TERM & REVIEW	(a) **Commencement Date:** 1 January 2012 (b) **Expiry Date:** 31 December 2026 (c) **Review Period:** a minimum of every five (5) years for the life of the agreement. (d) **Renewal Application Period:** Application for renewal of this Agreement should be made at least 3 months prior to the Expiry Date. (e) **Annual Capacity Increase:** The Chief Executive may grant a temporary increase in the allocated annual capacity for any one year. Application for additional capacity must be made in writing to the Chief Executive at least 20 business days prior to exceeding the allocated annual capacity.
Item 3: APPROVED ACTIVITIES	(a) **Protected Area:** Springbrook National Park (b) **Section:** Natural Bridge (c) **The Prescribed Commercial Activity:** Guided night time glow worm tours to the Natural Bridge section of Springbrook National Park. (d) **Approved Activities:** Guided night time glow worm tours to the Natural Bridge section of Springbrook National Park between 6pm and 10pm.

Item 4: TOUR ENTITLEMENT

Allocated time of tours	Tour site	Frequency of Tour Visits	Nightly Capacity *(refer Item 2 (e) above)*	Total Annual Capacity
sch4p4(7)(1)(c) E	Natural Bridge	Once per night	sch4p4(7)(1)(c) Business/commercial/profes	

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SCHEDULE B
FEES AND ADDRESS FOR NOTICES

Item 1 **FEES AND RETURN OF OPERATIONS**	Fees payable are the prescribed fees applicable to commercial activities under the *Natural Conservation (Administration) Regulations 2006:* (a) **Daily Fees (GST exclusive):** for each client 5 years or older of the holder of the agreement taking part in the activity carried out under the agreement— $1.64 per person for the first year of the agreement and then as advised annually by the chief executive (b) **Camping Fees (GST inclusive):** Not applicable (c) **Annual Fee (GST inclusive):** An annual fee of $217 for the first year of the agreement and then as advised annually by the chief executive. This fee will be invoiced and payable within 20 business days of the commencement of this agreement and subsequent payments due within 20 business days of the anniversary of this agreement. (d) **Amendments:** Any minor amendments to the Schedules will incur a fee of $14.25 for the first year of the agreement and then as advised annually by the chief executive. Any application for a material change to the Schedules will incur a fee of $271.60 for the first year of the agreement and then as advised annually by the chief executive. (e) **Fee increases:** All fees are subject to annual increases in accordance with the Consumer Price Index. (f) **In Kind Contributions:** Not applicable (g) **Return of Operations:** A Return of Operations (refer Schedule D) must be submitted within 20 business days of the end of each calendar quarter (31 March, 30 June, 30 September and 31 December). A separate return is required for each month. Following receipt of quarterly returns the State will issue an invoice. The Operator must record subcontracting details including capacity and the legal entity subcontracted to and subcontracted from. The Operator will be invoiced for the capacity subcontracted to the authorised subcontractor.
Item 2 **ADDRESS FOR NOTICES**	STATE: Director Tourism and Visitor Services Queensland Parks and Wildlife Service GPO Box 2454 Brisbane QLD 4001 Ph: (07) 3330 5238 Fax: (07) 3330 5277 Contact person for operational matters / notifications: Southern Permits Team Senior Project Officer Visitor Permits Queensland Parks and Wildlife Service GPO Box 2454 Brisbane Qld 4001 Ph: (07) 3330 5236 spt@derm.qld.gov.au OPERATOR Queensland Japanese Services Pty Ltd PO Box 7015 Gold Coast MC Qld 9726 Ph: (07) 5500 4522 Fax: (07) 5525 3180 Mobile: sch4p4(6) Person Email: info@qjs.com.au Contact person for notices: Mr Junichi Ishizaka / Ms Jodie Ishizaka

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SCHEDULE C
CONSERVATION CONDITIONS

The Operator acknowledges that a breach of any of the following conservation conditions is an offence against s97 of the *Nature Conservation (Protected Areas Management) Regulation 2006:*

1. Tour participants (including staff) must keep to formed paths within the protected area.
2. Interference with soil on embankments or touching of glow-worms or filaments is prohibited.
3. Noise within the protected area and particularly within Natural Bridge cave is to be kept to a minimum.
4. The use of torches within the Natural Bridge cave should be kept to the minimum required for safety purposes and should be directed at the ground at all times and must not be shone directly on glow-worms or on banks along the tracks at any time. Bright torches such as Dolphin torches, must be turned off in the Natural Bridge cave.
5. The application of insect repellents within the Natural Bridge cave is prohibited.

General Access Conditions:

1. A maximum of two (2) tour groups is permitted on the viewing platform in the Natural Bridge cave at any one time. Tour group size must be no larger than 10 persons, with an exception of increasing up to an extra 2 persons per group, a maximum of twice in any one night. Each group of 10 or part thereof must be accompanied by a supervisor.
2. Torches are to be issued to each client prior to the tour and are to be used whilst on the walking track
3. Tour groups waiting to enter the cave must:
   - One group only on the external top platform
   - No queuing on stairs on the top platform
   - Remaining groups to queue on the lower external platform and back down the track
   - Groups on the lower external platform must not obstruct movement to the cave outlook
4. Tour groups must not obstruct walking tracks in such a way that prevents other groups or visitors (commercial or non-commercial) from passing.
5. Tour groups must remain separate from all other tour groups while walking through the protected area, moving whenever possible in a clockwise direction on the circuit walking track.
6. The Operator is permitted to park buses adjacent to the shelter shed only for the purpose of allowing passengers to disembark after which all buses are to be relocated to the top car park.
7. The serving of light refreshments in the interpretive shelter shed area and immediate vacinity is not permitted. The service of light refreshments is permitted in the top car park only.
8. All participants must remain on formalised walking tracks and behind barriers, fencing and safety railings at all times.
9. Swimming and diving within the protected area is prohibited

Accreditation Requirements:

1. Obtain certified eco-accreditation requirements from a provider approved by the Department of Environment and Resource Management.
2. Maintain this certification for the term of this Agreement.
3. Ensure that any subcontractor engaged under this Agreement obtain and maintain these eco-accreditation requirements.

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SCHEDULE D - RETURN OF OPERATIONS

SPRINGBROOK NATIONAL PARK - NATURAL BRIDGE SECTION

OPERATOR Qld Japanese Services P/L **MONTH**
AGREEMENT NO. CAA2011/035 **YEAR**
TOUR NO.

Date	Number of passengers taken	subcontracting from (company name)	Number	subcontracting to (company name)	Number
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
26					
27					
28					
29					
30					
31					

Total Number of passengers carried	0	**Comments**
X Passenger fee per person	1.64	
Total Payable	0	

I hereby certify that the numbers listed above are a true and accurate record of clients who were conducted on these tours during the month noted above and that the amount enclosed represents the total amount payable.

Name (print): _____ Signature: _____ Date: _____

Please note:

- A separate return must be completed for each timeslot
- Operators may use more than one line for each day (eg if more than one subcontractor is used) and more than one page per monthly return if necessary. Each page must be signed and dated.

OFFICE USE ONLY

Fees paid Date

Receipt No. Receipting Officer

Queensland Government

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Rele

SCHEDULE E - RELEVANT DETAILS OF AGREEMENT

PART A. Operator and Term.

(a) Operator: Queensland Japanese Services Pty Ltd, ACN: 054 469 851 **Trading as:** Queensland Japanese Services

(b) Commercial Activity Agreement no: CAA2011/035

(c) Registered Place of Business: 367 San Fernando Drive, Worongary Qld 4213

(d) Commencement Date: 1 January 2012

(e) Expiry Date: 31 December 2026

(f) Business Contact Numbers: Ph: (07) 5500 4522

(g) Contact Person: Mr Junichi Ishizaka, Ph: sch4p4(6) P / Ms Jodie Ishizaka, Ph: sch4p4(6) Pe

PART B. Approved Activities.

(a) Approved Activities: Guided night time glow worm tours to the Natural Bridge section of Springbrook National Park between 6:00pm and 10:00pm.

(b) Relevant Area: Natural Bridge section of Springbrook National Park

(c) Additional Details (Sites and Capacities): sch4p4(7)(1)(c) Business/commercial/professional/financial affairs sch4p4(7)(1)(c) Business/commercial/professio

PART C. Conservation Conditions.

1. Tour participants (including staff) must keep to formed paths within the protected area.

2. Interference with soil on embankments or touching of glow-worms or filaments is prohibited.

3. Noise within the protected area and particularly within Natural Bridge cave is to be kept to a minimum.

4. The use of torches within the Natural Bridge cave should be kept to the minimum required for safety purposes and should be directed at the ground at all times and must not be shone directly on glow-worms or on banks along the tracks at any time. Bright torches such as Dolphin torches, must be turned off in the Natural Bridge cave.

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2. Torches are to be issued to each client prior to the tour and are to be used whilst on the walking track

3. Tour groups waiting to enter the cave must:
- One group only on the external top platform
- No queuing on stairs on the top platform
- Remaining groups to queue on the lower external platform and back down the track
- Groups on the lower external platform must not obstruct movement to the cave outlook

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8. All participants must remain on formalised walking tracks and behind barriers, fencing and safety railings at all times.

9. Swimming and diving within the protected area is prohibited

Accreditation Requirements
1. Obtain certified eco-accreditation requirements from a provider approved by the Department of Environment and Resource Management.
2. Maintain this certification for the term of this Agreement.
3. Ensure that any subcontractor engaged under this Agreement obtain and maintain these eco-accreditation requirements.

Vehicle Identification Requirements; The Operators vehicles must display a copy of part A of Schedule E at all times when conducting approved activities. Part A of Schedule E must be visible, and legible, from outside the vehicle.

Note: The Operator and its approved Subcontractors must carry a copy of Schedule E (Relevant details of this Agreement) at all times when undertaking the Approved Activities on QPWS managed areas. This Schedule E must be produced on demand to an authorised QPWS Officer.

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EXECUTED AS AN AGREEMENT

SIGNED

for and on behalf of the **STATE OF QUEENSLAND** as represented by the **Department of Environment and Resource Management**
this 15th day of December 2011

by Anne Greentree
(full name)

sch4p4(6) Personal info

.....
ignature)

the Director, Tourism and Visitor Services,
Conservation, Strategy and Planning,
Queensland Parks and Wildlife Service

who is a duly authorised officer in the presence of:

.....
(full print name of witness)

.....
(signature of witness)

If the Operator is an individual:

SIGNED by

.....
(full name of individual)

.....
(signature)

this day of 2011

in the presence of:

.....
(full name of witness)

.....
(signature of witness)

If the Operator is a company:

SIGNED for and on behalf of

Queensland Japanese Services Pty Ltd
ACN 057 469 851

in accordance with s. 127 of the *Corporations Act 2001* (Cth)

this 12th day of December 2011

by JODIE LOUISE ISHIZAKA
(full name of director ~~or sole director~~)

sch4p4(6) Personal information

.....
(signature)

by JUNICHI ISHIZAKA
(full name of director or secretary)

sch4p4(6) Personal information

Notes for companies signing Deeds:

- Seal is not required – but may be used.
- Sole director companies simply insert name and sign as **sole director** (striking out director).
- Other companies sign by **two directors** or by a **director and secretary,** striking out the inapplicable title.
- Where an **attorney or other agent** executes this Deed on behalf of a company, the form of execution must indicate the source of this authority and a certified copy of the authority must be provided to DERM.
- A witness is not required in any case, except for an attorney or other agent where the source of authority requires a witness.

**For additional execution clauses see the Execution Document on DERM's intranet

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- If you have trouble completing the form, please contact us at parkaccess@npsr.qld.gov.au

Permit holder details

Permit holder's name *

Queensland Japanese Services Pty Ltd

Permit number *

CAA2011/035

Contact details

Please provide contact details in case we need to contact you about your return.

Contact name *

Jodie Ishizaka

You will be emailed a copy of the form and receipt to this address after you submit the form.

Email address *

info@qjs.com.au

Phone *

sch4p4(6) Pers

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Returns period

Details

Please select the period this form applies to

Year *

2016

Calendar quarter *

January to March

Please select the relevant authority *

◯ Permit

◉ Agreement (GST)

Have you conducted any tours during the returns period? *

(•) Yes ( ) No

Please provide the school(s) details for any school fee-exemptions. Include the school name, address, contact name and phone number.

Your tours

Define your tours. This will help you to easily create a complete list of all the dates and tours you ran in the next section of the form.

Tours

Tour name/ID *

Glow worm tour

Location *	Duration *	Days	Fee per person
National Park	Short day - under 3hrs		$1.86

Give a complete list of the areas/sites visited on this tour *

Springbrook National Park - Natural Bridge Section

Tours run

In the "Paying" column add the number of paying people on the tour. In the "Exempt" column add the number of people who went on the tour who are fee-exempt (tour staff or school tours).

First month

Tour dates for **January**

Date	Tour name	Paying	Exempt	Tour fees
02 Jan 2016	Glow worm tour	sch4p4(7)(1)(c) Business/commercial/professior		
03 Jan 2016	Glow worm tour			
04 Jan 2016	Glow worm tour			
06 Jan 2016	Glow worm tour			

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Date	Tour name	Paying	Exempt	Tour fees
08 Jan 2016	Glow worm tour	sch4p4(7)(1)(c) Business/commercial/professiona		
09 Jan 2016	Glow worm tour			
13 Jan 2016	Glow worm tour			
14 Jan 2016	Glow worm tour			
15 Jan 2016	Glow worm tour			
17 Jan 2016	Glow worm tour			
18 Jan 2016	Glow worm tour			
23 Jan 2016	Glow worm tour			
25 Jan 2016	Glow worm tour			
26 Jan 2016	Glow worm tour			
27 Jan 2016	Glow worm tour			
29 Jan 2016	Glow worm tour			
30 Jan 2016	Glow worm tour			

Second month

Tour dates for **February**

Date	Tour name	Paying	Exempt	Tour fees
01 Feb 2016	Glow worm tour	sch4p4(6) Personal information		
03 Feb 2016	Glow worm tour			
05 Feb 2016	Glow worm tour			
06 Feb 2016	Glow worm tour			
08 Feb 2016	Glow worm tour			

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Date	Tour name	Paying	Exempt	Tour fees
09 Feb 2016	Glow worm tour	sch4p4(7)(1)(c) Business/commercial/professiona		
11 Feb 2016	Glow worm tour			
12 Feb 2016	Glow worm tour			
13 Feb 2016	Glow worm tour			
14 Feb 2016	Glow worm tour			
15 Feb 2016	Glow worm tour			
16 Feb 2016	Glow worm tour			
17 Feb 2016	Glow worm tour			
20 Feb 2016	Glow worm tour			
24 Feb 2016	Glow worm tour			
22 Feb 2016	Glow worm tour			
23 Feb 2016	Glow worm tour			
25 Feb 2016	Glow worm tour			
28 Feb 2016	Glow worm tour			
29 Feb 2016	Glow worm tour			

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Third month

Tour dates for **March**

Date	Tour name	Paying	Exempt	Tour fees
01 Mar 2016	Glow worm tour	sch4p4(7)(1)(c) Business/commercial/professiona		
02 Mar 2016	Glow worm tour			
04 Mar 2016	Glow worm tour			

Date	Tour name	Paying	Exempt	Tour fees
05 Mar 2016	Glow worm tour	sch4p4(7)(1)(c) Business/commercial/professiona		
07 Mar 2016	Glow worm tour			
08 Mar 2016	Glow worm tour			
09 Mar 2016	Glow worm tour			
10 Mar 2016	Glow worm tour			
11 Mar 2016	Glow worm tour			
12 Mar 2016	Glow worm tour			
13 Mar 2016	Glow worm tour			
14 Mar 2016	Glow worm tour			
15 Mar 2016	Glow worm tour			
16 Mar 2016	Glow worm tour			
17 Mar 2016	Glow worm tour			
18 Mar 2016	Glow worm tour			
19 Mar 2016	Glow worm tour			
20 Mar 2016	Glow worm tour			
26 Mar 2016	Glow worm tour			
27 Mar 2016	Glow worm tour			
30 Mar 2016	Glow worm tour			
31 Mar 2016	Glow worm tour			

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Payment summary

Summary of payments due per month

Summary of payments due for **January**

Location	Short days	+	Full days	+	GST	=	Subtotal
National Park	sch4p4(	+	$0.00	+	sch4p4(	=	sch4p4(7

GST payable sch4p4(7)(1)(c) **Total payable** sch4p4(7)(1)(c)

Summary of payments due for **February**

Location	Short days	+	Full days	+	GST	=	Subtotal
National Park	sch4p4(7)	+	$0.00	+	sch4p4	=	sch4p4(7)(

GST payable sch4p4(7)(1)(c) **Total payable** sch4p4(7)(1)(c)

Summary of payments due for **March**

Location	Short days	+	Full days	+	GST	=	Subtotal
National Park	sch4p4(7	+	$0.00	+	sch4p4(	=	sch4p4(7

GST payable sch4p4(7)(1)(c) **Total payable** sch4p4(7)(1)(c)

Total payable for all months sch4p4(7)(1)(c)

Lodgement

Payment

GST payable

sch4p4(7)(1)(c) Business/commerc

Total payable

sch4p4(7)(1)(c) Business/commerc

Please select your payment method: *

◯ Visa or MasterCard ◉ BPAY

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Your BPAY biller code and reference number will be on the receipt version of the form which you can download or email to yourself after you have submitted the form.

Please enter your NPSR financial reference number. (Contact parkaccess@npsr.qld.gov.au if unsure.)

Financial reference number

QLDJAPSE

Privacy statement

Permit holder's certification and privacy statement

If you have not told the truth or attempted to be misleading in this application, you may be liable for prosecution under the relevant Acts or Regulations.

By submitting this form I do solemnly and sincerely declare that the information provided is true and correct to the best of my knowledge and I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the *Oaths Act 1867*.

I understand that information supplied on or with this application form may be disclosed publicly in accordance with the *Right to Information Act 2009* and the *Evidence Act 1977*. Information may be disclosed to third parties for research and auditing purposes.

The Department of National Parks, Sport and Racing is collecting the information on this form to assess your permit fees. This information is required under the Nature Conservation (Administration) Regulation 2006, the *Areas Management Act 2006* and the *Forestry Act 1959*.

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Please contact the Privacy team at privacy@ehp.qld.gov.au for any further queries.

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Submission acknowledgement

Your form has been successfully submitted.

You can save or print a copy of this acknowledgement by going to the "File" menu and select "Save as" or "Print".

Form submission ID	Date and time (AEDT)	Submission receipt number
4883400	19 Apr 2016 9:47:42 PM	692

Invoice

BPAY payment is required.

Department of National Parks, Sport and Racing
www.npsr.qld.gov.au **ABN 11 322 391 452**

Name

Queensland Japanese Services Pty Ltd

Biller Code: 959 296

Ref: 2000 0004 8834 005

Telephone & Internet Banking - BPAY®
Contact your bank or financial institution to make this payment from your cheque, savings, debit or transaction account. More info: www.bpay.com.au

GST

sch4p4(7)(1)(c) Business/commerc

Total amount payable

sch4p4(7)(1)(c) Business/commerci

Payment is due within 7 days of submission. Failure to pay this invoice within specified terms may result in the commencement of action to suspend or cancel your commercial activity permit / agreement.

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Permit holder's name *

Queensland Japanese Services Pty Ltd

Permit number *

CAA2011/035

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Jodie Ishizaka

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info@qjs.com.au

Phone *

sch4p4(6) Personal information

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Returns period

Details

Please select the period this form applies to

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2016

Calendar quarter *

January to March

Please select the relevant authority *

◯ Permit

◉ Agreement (GST)

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(•) Yes ( ) No

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Tours

Tour name/ID *

Glow worm tour - Subcontracting to JPT Tours

Location *	Duration *	Days	Fee per person
National Park	Short day - under 3hrs		$1.86

Give a complete list of the areas/sites visited on this tour *

Springbrook National Park - Natural Bridge Section

Tours run

In the "Paying" column add the number of paying people on the tour. In the "Exempt" column add the number of people who went on the tour who are fee-exempt (tour staff or school tours).

First month

Tour dates for **January**

Date	Tour name	Paying	Exempt	Tour fees
01 Jan 2016	Glow worm tour - Subcontracting to JPT T	sch4p4(7)(	0	sch4p4(7)(1)(c) Bus

Second month

Tour dates for **February**

Date	Tour name	Paying	Exempt	Tour fees
05 Feb 2016	Glow worm tour - Subcontracting to JPT T	sch4p4(7)(	0	sch4p4(7)(1)(c) Busi

Released by NPSR RTI Act 2009

Date	Tour name	Paying	Exempt	Tour fees
07 Feb 2016	Glow worm tour - Subcontracting to JPT T	sch4p4(7)(1)(c) Business/commercial/professior		
09 Feb 2016	Glow worm tour - Subcontracting to JPT T			
12 Feb 2016	Glow worm tour - Subcontracting to JPT T			
13 Feb 2016	Glow worm tour - Subcontracting to JPT T			
14 Feb 2016	Glow worm tour - Subcontracting to JPT T			
15 Feb 2016	Glow worm tour - Subcontracting to JPT T			
16 Feb 2016	Glow worm tour - Subcontracting to JPT T			
18 Feb 2016	Glow worm tour - Subcontracting to JPT T			

Third month

Tour dates for **March**

Date	Tour name	Paying	Exempt	Tour fees
08 Mar 2016	Glow worm tour - Subcontracting to JPT T	sch4p4(7)(1)(c) Business/commercial/profession		
17 Mar 2016	Glow worm tour - Subcontracting to JPT T			
23 Mar 2016	Glow worm tour - Subcontracting to JPT T			
28 Mar 2016	Glow worm tour - Subcontracting to JPT T			

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Payment summary

Summary of payments due per month

Summary of payments due for **January**

Location	Short days	+	Full days	+	GST	=	Subtotal
National Park	sch4p4(	+	$0.00	+	sch4p4	=	sch4p4(7)(1

GST payable sch4p4(7)(1)(c) **Total payable** sch4p4(7)(1)(c)

Summary of payments due for **February**

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National Park	sch4p4(7	+	$0.00	+	sch4p	=	sch4p4(

GST payable sch4p4(7)(1)(c) **Total payable** sch4p4(7)(1)(c)

Summary of payments due for **March**

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National Park	sch4p4(	+	$0.00	+	sch4p4(	=	sch4p4(7

GST payable sch4p4(7)(1)(c) **Total payable** sch4p4(7)(1)(c)

Total payable for all months sch4p4(7)(1)(c)

Lodgement

Payment

GST payable

sch4p4(7)(1)(c) Business/commerci

Total payable

sch4p4(7)(1)(c) Business/commerc

Please select your payment method: *

◯ Visa or MasterCard ◉ BPAY

Your BPAY biller code and reference number will be on the receipt version of the form which you can download or email to yourself after you have submitted the form.

Please enter your NPSR financial reference number. (Contact parkaccess@npsr.qld.gov.au if unsure.)

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4883062	19 Apr 2016 8:05:49 PM	691

Invoice

BPAY payment is required.

Department of National Parks, Sport and Racing
www.npsr.qld.gov.au **ABN 11 322 391 452**

Name

Queensland Japanese Services Pty Ltd

Biller Code: 959 296

Ref: 2000 0004 8830 623

Telephone & Internet Banking - BPAY®
Contact your bank or financial institution to make this payment from your cheque, savings, debit or transaction account. More info: www.bpay.com.au

GST

sch4p4(7)(1)(c) Business/commerc

Total amount payable

sch4p4(7)(1)(c) Business/commerc

Payment is due within 7 days of submission. Failure to pay this invoice within specified terms may result in the commencement of action to suspend or cancel your commercial activity permit / agreement.

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Permit holder details

Permit holder's name *

Queensland Japanese Services Pty Ltd

Permit number *

CAA2011/035

Contact details

Please provide contact details in case we need to contact you about your return.

Contact name *

Jodie Ishizaka

You will be emailed a copy of the form and receipt to this address after you submit the form.

Email address *

info@qjs.com.au

Phone *

sch4p4(6) Personal infor

Released by NPSR RTI Act 2009

Returns period

Details

Please select the period this form applies to

Year *

2016

Calendar quarter *

April to June

Please select the relevant authority *

◯ Permit

◉ Agreement (GST)

Have you conducted any tours during the returns period? *

(•) Yes ( ) No

Please provide the school(s) details for any school fee-exemptions. Include the school name, address, contact name and phone number.

Your tours

Define your tours. This will help you to easily create a complete list of all the dates and tours you ran in the next section of the form.

Tours

Tour name/ID *

Glow worm tour

Location *	Duration *	Days	Fee per person
National Park	Short day - under 3hrs		$1.86

Give a complete list of the areas/sites visited on this tour *

Springbrook National Park - Natural Bridge Section

Tours run

In the "Paying" column add the number of paying people on the tour. In the "Exempt" column add the number of people who went on the tour who are fee-exempt (tour staff or school tours).

First month

Tour dates for **April**

Date	Tour name	Paying	Exempt	Tour fees
01 Apr 2016	Glow worm tour	sch4p4(7)(1)(c) Business/commercial/professiona		
04 Apr 2016	Glow worm tour			
06 Apr 2016	Glow worm tour			
09 Apr 2016	Glow worm tour			

Released by NPSR RTI Act 2009

Date	Tour name	Paying	Exempt	Tour fees
13 Apr 2016	Glow worm tour	sch4p4(7)(1)(c) Business/commercial/profession		
14 Apr 2016	Glow worm tour			
15 Apr 2016	Glow worm tour			
16 Apr 2016	Glow worm tour			
17 Apr 2016	Glow worm tour			
19 Apr 2016	Glow worm tour			
23 Apr 2016	Glow worm tour			
29 Apr 2016	Glow worm tour			
30 Apr 2016	Glow worm tour			

Second month

Tour dates for **May**

Date	Tour name	Paying	Exempt	Tour fees
01 May 2016	Glow worm tour	sch4p4(7)(1)(c) Business/commercial/professional		
02 May 2016	Glow worm tour			
03 May 2016	Glow worm tour			
04 May 2016	Glow worm tour			
06 May 2016	Glow worm tour			
05 May 2016	Glow worm tour			
07 May 2016	Glow worm tour			
08 May 2016	Glow worm tour			
13 May 2016	Glow worm tour			

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Date	Tour name	Paying	Exempt	Tour fees
15 May 2016	Glow worm tour	sch4p4(7)(1)(c) Business/commercial/profession		
17 May 2016	Glow worm tour			
18 May 2016	Glow worm tour			
20 May 2016	Glow worm tour			
26 May 2016	Glow worm tour			

Third month

Tour dates for **June**

Date	Tour name	Paying	Exempt	Tour fees
04 Jun 2016	Glow worm tour	sch4p4(7)(1)(c) Business/commercial/professiona		
07 Jun 2016	Glow worm tour			
11 Jun 2016	Glow worm tour			
14 Jun 2016	Glow worm tour			
22 Jun 2016	Glow worm tour			
23 Jun 2016	Glow worm tour			
25 Jun 2016	Glow worm tour			
27 Jun 2016	Glow worm tour			
30 Jun 2016	Glow worm tour			

Released by NPSR RTI Act 2009

Payment summary

Summary of payments due per month

Summary of payments due for **April**

Location	Short days	+	Full days	+	GST	=	Subtotal

Location	Short days	+	Full days	+	GST	=	Subtotal
National Park	sch4p4(7)	+	$0.00	+	sch4p4(7	=	sch4p4(7

GST payable sch4p4(7)(1)(c) **Total payable** sch4p4(7)(1)(c)

Summary of payments due for **May**

Location	Short days	+	Full days	+	GST	=	Subtotal
National Park	sch4p4(7)(1	+	$0.00	+	sch4p4(	=	sch4p4(7)(

GST payable sch4p4(7)(1)(c) **Total payable** sch4p4(7)(1)(c)

Summary of payments due for **June**

Location	Short days	+	Full days	+	GST	=	Subtotal
National Park	sch4p4	+	$0.00	+	sch4p	=	sch4p4(

GST payable sch4p4(7)(1)(c) **Total payable** sch4p4(7)(1)(c)

Total payable for all months sch4p4(7)(1)(c)

Lodgement

Payment

GST payable

sch4p4(7)(1)(c) Business/commerci

Total payable

sch4p4(7)(1)(c) Business/commerc

Please select your payment method: *

◯ Visa or MasterCard ◉ BPAY

Your BPAY biller code and reference number will be on the receipt version of the form which you can download or email to yourself after you have submitted the form.

Please enter your NPSR financial reference number. (Contact parkaccess@npsr.qld.gov.au if unsure.)

Financial reference number

QLDJAPSE

Privacy statement

Released by NPSR RTI Act 2009

Permit holder's certification and privacy statement

If you have not told the truth or attempted to be misleading in this application, you may be liable for prosecution under the relevant Acts or Regulations.

By submitting this form I do solemnly and sincerely declare that the information provided is true and correct to the best of my knowledge and I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the *Oaths Act 1867*.

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Submission acknowledgement

Your form has been successfully submitted.

You can save or print a copy of this acknowledgement by going to the "File" menu and select "Save as" or "Print".

Form submission ID	Date and time (AEDT)	Submission receipt number
5815270	18 Jul 2016 12:52:51 PM	1033

Invoice

BPAY payment is required.

Department of National Parks, Sport and Racing
www.npsr.qld.gov.au **ABN 11 322 391 452**

Name

Queensland Japanese Services Pty Ltd

Biller Code: 959 296

Ref: 2000 0005 8152 702

Telephone & Internet Banking - BPAY®
Contact your bank or financial institution to make this payment from your cheque, savings, debit or transaction account. More info: www.bpay.com.au

GST

sch4p4(7)(1)(c) Business/commerc

Total amount payable

sch4p4(7)(1)(c) Business/commerc

Payment is due within 7 days of submission. Failure to pay this invoice within specified terms may result in the commencement of action to suspend or cancel your commercial activity permit / agreement.

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Permit holder details

Permit holder's name *

Queensland Japanese Services Pty Ltd

Permit number *

CAA2011/035

Contact details

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Contact name *

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Phone *

sch4p4(6) Pers

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2016

Calendar quarter *

April to June

Please select the relevant authority *

◯ Permit

◉ Agreement (GST)

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Tours

Tour name/ID *

Glow worm tour - Subcontracting to JPT Tours

Location *	Duration *	Days	Fee per person
National Park	Short day - under 3hrs		$1.86

Give a complete list of the areas/sites visited on this tour *

Springbrook National Park - Natural Bridge Section

Tours run

In the "Paying" column add the number of paying people on the tour. In the "Exempt" column add the number of people who went on the tour who are fee-exempt (tour staff or school tours).

First month

Tour dates for **April**

Date	Tour name	Paying	Exempt	Tour fees

Select Add Date to add a row to the table.

Second month

Tour dates for **May**

Date	Tour name	Paying	Exempt	Tour fees
26 May 2016	Glow worm tour - Subcontracting to JPT T	sch4p4(7)(1)(c) Business/commercial/professiona		

Third month

Released by NPSR RTI Act 2009

Tour dates for **June**

Date	Tour name	Paying	Exempt	Tour fees

Select Add Date to add a row to the table.

Payment summary

Summary of payments due per month

Summary of payments due for **May**

Location	Short days	+	Full days	+	GST	=	Subtotal
National Park	sch4p4(7	+	$0.00	+	sch4p4(	=	sch4p4

GST payable sch4p4(7)(1)(c)

Total payable sch4p4(7)(1)(c)

Total payable for all months sch4p4(7)(1)(c)

Lodgement

Payment

GST payable

sch4p4(7)(1)(c) Business/commerc

Total payable

sch4p4(7)(1)(c) Business/commerc

Please select your payment method: *

◯ Visa or MasterCard ◉ BPAY

Your BPAY biller code and reference number will be on the receipt version of the form which you can download or email to yourself after you have submitted the form.

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Financial reference number

QLDJAPSE

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Form submission ID	Date and time (AEDT)	Submission receipt number
5816099	18 Jul 2016 6:46:24 PM	1037

Invoice

BPAY payment is required.

Department of National Parks, Sport and Racing
www.npsr.qld.gov.au **ABN 11 322 391 452**

Name

Queensland Japanese Services Pty Ltd

Biller Code: 959 296

Ref: 2000 0005 8160 994

Telephone & Internet Banking - BPAY®
Contact your bank or financial institution to make this payment from your cheque, savings, debit or transaction account. More info: www.bpay.com.au

GST

sch4p4(7)(1)(c) Business/commerc

Total amount payable

sch4p4(7)(1)(c) Business/commerc

Payment is due within 7 days of submission. Failure to pay this invoice within specified terms may result in the commencement of action to suspend or cancel your commercial activity permit / agreement.

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2016-17 Return of Operations

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Permit holder details

Please provide company/permit holders name and permit number as per your current authority.

Permit holder's name *
Queensland Japanese Services Pty Ltd

Permit number *
CAA2011/035

Contact details

Please provide contact details in case we need to contact you about your return.

Contact name *
Jodie Ishizaka

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Email address *
info@qjs.com.au

Phone *
sch4p4(6) Per

Released by NPSR RTI Act 2009

Returns period

Details

Please select the period this form applies to

Year *
2016

Calendar quarter *
July to September

Please select the relevant authority *

◯ Permit

◉ Agreement (GST)

Have you conducted any tours during the returns period? *

(•) Yes ( ) No

Please provide the school(s) details for any school fee-exemptions. Include the school name, address, contact name and phone number.

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Tours

Tour name/ID *

Glow worm tour

Location *

National Park

Duration *	Days	Fee per person
Short day - under 3hrs		$1.92

Give a complete list of the areas/sites visited on this tour *

Springbrook National Park - Natural Bridge Section

Tours run

In the "Paying" column add the number of paying people on the tour. In the "Exempt" column add the number of people who went on the tour who are fee-exempt (tour staff or school tours).

First month

Tour dates for **July**

Date	Tour name	Paying	Exempt	Tour fees
01 Jul 2016	Glow worm tour	sch4p4(7)(1)(c) Business/commercial/professional		
02 Jul 2016	Glow worm tour			
03 Jul 2016	Glow worm tour			

Released by NPSR RTI Act 2009

Date	Tour name	Paying	Exempt	Tour fees
04 Jul 2016	Glow worm tour	sch4p4(7)(1)(c) Business/commercial/professiona		
05 Jul 2016	Glow worm tour			
07 Jul 2016	Glow worm tour			
13 Jul 2016	Glow worm tour			
14 Jul 2016	Glow worm tour			
15 Jul 2016	Glow worm tour			
16 Jul 2016	Glow worm tour			
17 Jul 2016	Glow worm tour			
18 Jul 2016	Glow worm tour			
20 Jul 2016	Glow worm tour			
26 Jul 2016	Glow worm tour			
27 Jul 2016	Glow worm tour			
30 Jul 2016	Glow worm tour			
31 Jul 2016	Glow worm tour			

Second month

Tour dates for **August**

Date	Tour name	Paying	Exempt	Tour fees
02 Aug 2016	Glow worm tour	sch4p4(7)(1)(c) Business/commercial/professiona		
04 Aug 2016	Glow worm tour			
05 Aug 2016	Glow worm tour			
06 Aug 2016	Glow worm tour			

Released by NPSR RTI Act 2009

Date	Tour name	Paying	Exempt	Tour fees
08 Aug 2016	Glow worm tour	sch4p4(7)(1)(c) Business/commercial/professiona		
09 Aug 2016	Glow worm tour			
10 Aug 2016	Glow worm tour			
11 Aug 2016	Glow worm tour			
12 Aug 2016	Glow worm tour			
13 Aug 2016	Glow worm tour			
14 Aug 2016	Glow worm tour			
15 Aug 2016	Glow worm tour			
16 Aug 2016	Glow worm tour			
17 Aug 2016	Glow worm tour			
18 Aug 2016	Glow worm tour			
19 Aug 2016	Glow worm tour			
20 Aug 2016	Glow worm tour			
21 Aug 2016	Glow worm tour			
22 Aug 2016	Glow worm tour			
23 Aug 2016	Glow worm tour			
24 Aug 2016	Glow worm tour			
26 Aug 2016	Glow worm tour			
27 Aug 2016	Glow worm tour			
31 Aug 2016	Glow worm tour			

Released by NPSR RTI Act 2009

Third month

Tour dates for **September**

Date	Tour name	Paying	Exempt	Tour fees
01 Sep 2016	Glow worm tour	sch4p4(7)(1)(c) Business/commercial/professiona		
03 Sep 2016	Glow worm tour			
04 Sep 2016	Glow worm tour			
06 Sep 2016	Glow worm tour			
07 Sep 2016	Glow worm tour			
09 Sep 2016	Glow worm tour			
10 Sep 2016	Glow worm tour			
11 Sep 2016	Glow worm tour			
12 Sep 2016	Glow worm tour			
13 Sep 2016	Glow worm tour			
14 Sep 2016	Glow worm tour			
15 Sep 2016	Glow worm tour			
16 Sep 2016	Glow worm tour			
17 Sep 2016	Glow worm tour			
18 Sep 2016	Glow worm tour			
20 Sep 2016	Glow worm tour			
21 Sep 2016	Glow worm tour			
22 Sep 2016	Glow worm tour			
23 Sep 2016	Glow worm tour			

Released by NPSR RTI Act 2009

Date	Tour name	Paying	Exempt	Tour fees
25 Sep 2016	Glow worm tour	sch4p4(7)(1)(c) Business/commercial/professiona		
29 Sep 2016	Glow worm tour			

Payment summary

Summary of payments due per month

Summary of payments due for **July**

Location	Short days	+	Full days	+	GST	=	Subtotal
National Park	sch4p4(7	+	$0.00	+	sch4p4(	=	sch4p4(7

GST sch4p4(7)(1)(c) **Total** sch4p4(7)(1)(c) **Paying** sch4p4(**Exempt** 0

Summary of payments due for **August**

Location	Short days	+	Full days	+	GST	=	Subtotal
National Park	sch4p4(7	+	$0.00	+	sch4p4	=	sch4p4(7)

GST sch4p4(7)(1)(c) **Total** sch4p4(7)(1)(c) **Paying** sch4p4(**Exempt** 0

Summary of payments due for **September**

Location	Short days	+	Full days	+	GST	=	Subtotal
National Park	sch4p4(7	+	$0.00	+	sch4p4(	=	sch4p4(7

GST sch4p4(7)(1)(c) **Total** sch4p4(7)(1)(c) **Paying** sch4p4(**Exempt** 0

Total payable for all months sch4p4(7)(1)(c)

Released by NPSR RTI Act 2009

Lodgement

Payment

GST payable

sch4p4(7)(1)(c) Business/commerc

Total payable

sch4p4(7)(1)(c) Business/commerc

Please select your payment method: *

◯ Visa or MasterCard ◉ BPAY

Your BPAY biller code and reference number will be on the receipt version of the form which you can download or email to yourself after you have submitted the form.

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QLDJAPSE

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Submission acknowledgement

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Form submission ID	Date and time (AEDT)	Submission receipt number
6838322	17 Oct 2016 12:08:12 AM	2016-17-ROO-148

Invoice

BPAY payment is required.

Department of National Parks, Sport and Racing
www.npsr.qld.gov.au **ABN 11 322 391 452**

Name

Queensland Japanese Services Pty Ltd

Biller Code: 959 296

Ref: 2000 0006 8383 222

Telephone & Internet Banking - BPAY®
Contact your bank or financial institution to make this payment from your cheque, savings, debit or transaction account. More info: www.bpay.com.au

GST

sch4p4(7)(1)(c) Business/commerc

Total amount payable

sch4p4(7)(1)(c) Business/commerc

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Permit holder's name *
Queensland Japanese Services Pty Ltd

Permit number *
CAA2011/035

Contact details

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Contact name *
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Phone *
sch4p4(6) P

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Returns period

Details

Please select the period this form applies to

Year *
2016

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Tour name/ID *

Glow worm tour Subcontracting to JPT Tours

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National Park

Duration *	Days	Fee per person
Short day - under 3hrs		$1.92

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Tours run

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First month

Tour dates for **July**

Date	Tour name	Paying	Exempt	Tour fees
26 Jul 2016	Glow worm tour Subcontracting to JPT Tou	sch4p4(7)(1)(c) Business/commercial/professiona		

Second month

Tour dates for **August**

Date	Tour name	Paying	Exempt	Tour fees

Released by NPSR RTI Act 2009

Date	Tour name	Paying	Exempt	Tour fees
09 Aug 2016	Glow worm tour Subcontracting to JPT Tou	sch4p4(7)(1)(c) Business/commercial/professional		
10 Aug 2016	Glow worm tour Subcontracting to JPT Tou			
27 Aug 2016	Glow worm tour Subcontracting to JPT Tou			

Third month

Tour dates for **September**

Date	Tour name	Paying	Exempt	Tour fees
08 Sep 2016	Glow worm tour Subcontracting to JPT Tou	sch4p4(7)(1)(c) Business/commercial/professional		
17 Sep 2016	Glow worm tour Subcontracting to JPT Tou			
29 Sep 2016	Glow worm tour Subcontracting to JPT Tou			

Payment summary

Summary of payments due per month

Summary of payments due for **July**

Location	Short days	+	Full days	+	GST	=	Subtotal
National Park	sch4p4(	+	$0.00	+	sch4p4(	=	sch4p4(7

GST sch4p4(7)(1)(c) **Total** sch4p4(7)(1)(c) **Paying** sch4p4(**Exempt** 0

Summary of payments due for **August**

Location	Short days	+	Full days	+	GST	=	Subtotal
National Park	sch4p4(	+	$0.00	+	sch4p4(	=	sch4p4(7

GST sch4p4(7)(1)(c) **Total** sch4p4(7)(1)(c) **Paying** sch4p4(7 **Exempt** 0

Summary of payments due for **September**

Location	Short days	+	Full days	+	GST	=	Subtotal
National Park	sch4p4(7	+	$0.00	+	sch4p4	=	sch4p4(7

GST sch4p4(7)(1)(c) **Total** sch4p4(7)(1)(c) **Paying** sch4p4(**Exempt** 0

Released by NPSR RTI Act 2009

Total payable for all months sch4p4(7)(1)(c)

Lodgement

Payment

GST payable

sch4p4(7)(1)(c) Busine

Total payable

sch4p4(7)(1)(c) Business/c

Please select your payment method: *

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Form submission ID	Date and time (AEDT)	Submission receipt number
6838570	17 Oct 2016 12:22:15 AM	2016-17-ROO-149

Invoice

BPAY payment is required.

Department of National Parks, Sport and Racing
www.npsr.qld.gov.au **ABN 11 322 391 452**

Name

Queensland Japanese Services Pty Ltd

Biller Code: 959 296

Ref: 2000 0006 8385 706

Telephone & Internet Banking - BPAY®
Contact your bank or financial institution to make this payment from your cheque, savings, debit or transaction account. More info: www.bpay.com.au

GST

sch4p4(7)(1)(c) Business

Total amount payable

sch4p4(7)(1)(c) Busine

Payment is due within 7 days of submission. Failure to pay this invoice within specified terms may result in the commencement of action to suspend or cancel your commercial activity permit / agreement.

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Queensland Government

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Business Queensland

2016-17 Return of Operations

Getting started

Instructions

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Released by NPSR RTI Act 2009

Permit holder details

Please provide company/permit holders name and permit number as per your current authority.

Permit holder's name *

Queensland Japanese Services Pty Ltd

Permit number *

CAA2011/035

Contact details

Please provide contact details in case we need to contact you about your return.

Contact name *

Jodie Ishizaka

You will be emailed a copy of the form and receipt to this address after you submit the form.

Email address *

info@qjs.com.au

Phone *

sch4p4(6) Personal information

Returns period

Details

Please select the period this form applies to

Year *

2016

Calendar quarter *

October to December

Please select the relevant authority *

◯ Permit ◉ Agreement (GST)

Have you conducted any tours during the returns period? *

◉ Yes ◯ No

Please provide the school(s) details for any school fee-exemptions. Include the school name, address, contact name and phone number.

Your tours

Define your tours. This will help you to easily create a complete list of all the dates and tours you ran in the next section of the form.

Tours

Tour name/ID *

Glow Worm Tour

Location *

National Park

Duration *	Days	Fee per person
Short day - under 3hrs		$1.92

Give a complete list of the areas/sites visited on this tour *

Natural Bridge Springbrook National Park

Tours run

In the "Paying" column add the number of paying people on the tour. In the "Exempt" column add the number of people who went on the tour who are fee-exempt (tour staff or school tours).

First month

Tour dates for **October**

Date	Tour name	Paying	Exempt	Tour fees
01 Oct 2016	Glow Worm Tour	sch4p4(7)(1)(c) Business/commercial/professiona		
04 Oct 2016	Glow Worm Tour			

Released by NPSR RTI Act 2009

Date	Tour name	Paying	Exempt	Tour fees
05 Oct 2016	Glow Worm Tour	sch4p4(7)(1)(c) Business/commercial/professional		
06 Oct 2016	Glow Worm Tour			
08 Oct 2016	Glow Worm Tour			
09 Oct 2016	Glow Worm Tour			
10 Oct 2016	Glow Worm Tour			
11 Oct 2016	Glow Worm Tour			
13 Oct 2016	Glow Worm Tour			
14 Oct 2016	Glow Worm Tour			
15 Oct 2016	Glow Worm Tour			
16 Oct 2016	Glow Worm Tour			
17 Oct 2016	Glow Worm Tour			
18 Oct 2016	Glow Worm Tour			
19 Oct 2016	Glow Worm Tour			
21 Oct 2016	Glow Worm Tour			
22 Oct 2016	Glow Worm Tour			
29 Oct 2016	Glow Worm Tour			

Released by NPSR RTI Act 2009

Second month

Tour dates for **November**

Date	Tour name	Paying	Exempt	Tour fees
02 Nov 2016	Glow Worm Tour	sch4p4(7)(1)(c) Business/commercial/professiona		
03 Nov 2016	Glow Worm Tour			

Date	Tour name	Paying	Exempt	Tour fees
05 Nov 2016	Glow Worm Tour	sch4p4(7)(1)(c) Business/commercial/professiona		
06 Nov 2016	Glow Worm Tour			
11 Nov 2016	Glow Worm Tour			
12 Nov 2016	Glow Worm Tour			
13 Nov 2016	Glow Worm Tour			
14 Nov 2016	Glow Worm Tour			
15 Nov 2016	Glow Worm Tour			
16 Nov 2016	Glow Worm Tour			
18 Nov 2016	Glow Worm Tour			
19 Nov 2016	Glow Worm Tour			
20 Nov 2016	Glow Worm Tour			
21 Nov 2016	Glow Worm Tour			
22 Nov 2016	Glow Worm Tour			
23 Nov 2016	Glow Worm Tour			
24 Nov 2016	Glow Worm Tour			
25 Nov 2016	Glow Worm Tour			
26 Nov 2016	Glow Worm Tour			

Released by NPSR RTI Act 2009

Third month

Tour dates for **December**

Date	Tour name	Paying	Exempt	Tour fees
05 Dec 2016	Glow Worm Tour	sch4p4(7)(1)(c) Business/commercial/professional		

Date	Tour name	Paying	Exempt	Tour fees
07 Dec 2016	Glow Worm Tour	sch4p4(7)(1)(c) Business/commercial/professiona		
08 Dec 2016	Glow Worm Tour			
10 Dec 2016	Glow Worm Tour			
13 Dec 2016	Glow Worm Tour			
15 Dec 2016	Glow Worm Tour			
17 Dec 2016	Glow Worm Tour			
20 Dec 2016	Glow Worm Tour			
23 Dec 2016	Glow Worm Tour			
24 Dec 2016	Glow Worm Tour			
26 Dec 2016	Glow Worm Tour			
27 Dec 2016	Glow Worm Tour			
28 Dec 2016	Glow Worm Tour			
29 Dec 2016	Glow Worm Tour			
30 Dec 2016	Glow Worm Tour			
31 Dec 2016	Glow Worm Tour			

Released by NPSR RTI Act 2009

Payment summary

Summary of payments due per month

Summary of payments due for **October**

Location	Short days	+	Full days	+	GST	=	Subtotal
National Park	sch4p4(7)(1	+	$0.00	+	sch4p4(7	=	sch4p4(7

GST	sch4p4(7)(1)(c)	Total	sch4p4(7)(1)(c)	Paying	sch4p4(7	Exempt	0

Summary of payments due for **November**

Location	Short days	+	Full days	+	GST	=	Subtotal
National Park	sch4p4(7)	+	$0.00	+	sch4p4(	=	sch4p4(7

GST	sch4p4(7)(1)(c)	Total	sch4p4(7)(1)(c)	Paying	sch4p4(7	Exempt	0

Summary of payments due for **December**

Location	Short days	+	Full days	+	GST	=	Subtotal
National Park	sch4p4(7	+	$0.00	+	sch4p4(7	=	sch4p4(7)

GST	sch4p4(7)(1)(c)	Total	sch4p4(7)(1)(c)	Paying	sch4p4(	Exempt	0

Total payable for all months sch4p4(7)(1)(c)

Lodgement

Payment

GST payable

sch4p4(7)(1)(c) Business/commerc

Total payable

sch4p4(7)(1)(c) Business/commerc

Please select your payment method: *

◯ Visa or MasterCard ◉ BPAY

Your BPAY biller code and reference number will be on the receipt version of the form which you can download or email to yourself after you have submitted the form.

Please enter your NPSR financial reference number. (Contact parkaccess@npsr.qld.gov.au if unsure.)

Financial reference number

QLDJAPSE

Privacy statement

Released by NPSR RTI Act 2009

Permit holder's certification and privacy statement

If you have not told the truth or attempted to be misleading in this application, you may be liable for prosecution under the relevant Acts or Regulations.

By submitting this form I do solemnly and sincerely declare that the information provided is true and correct to the best of my knowledge and I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the *Oaths Act 1867*.

I understand that information supplied on or with this application form may be disclosed publicly in accordance with the *Right to Information Act 2009* and the *Evidence Act 1977*. Information may be disclosed to third parties for research and auditing purposes.

The Department of National Parks, Sport and Racing is collecting the information on this form to assess your permit fees. This information is required under the Nature Conservation (Administration) Regulation 2006, the *Areas Management Act 2006* and the *Forestry Act 1959*.

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Please contact the Privacy team at privacy@ehp.qld.gov.au for any further queries.

Form version 2.1

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RTI Act 2009

Submission acknowledgement

Your form has been successfully submitted.

You can save or print a copy of this acknowledgement by going to the "File" menu and select "Save as" or "Print".

Form submission ID	Date and time (AEDT)	Submission receipt number
7909153	15 Jan 2017 4:03:25 PM	2016-17-ROO-473

Invoice

BPAY payment is required.

Department of National Parks, Sport and Racing
www.npsr.qld.gov.au **ABN 11 322 391 452**

Name

Queensland Japanese Services Pty Ltd

Biller Code: 959 296

Ref: 2000 0007 9091 533

Telephone & Internet Banking - BPAY®
Contact your bank or financial institution to make this payment from your cheque, savings, debit or transaction account. More info: www.bpay.com.au

GST

sch4p4(7)(1)(c) Business/commerci

Total amount payable

sch4p4(7)(1)(c) Business/commerc

Payment is due within 7 days of submission. Failure to pay this invoice within specified terms may result in the commencement of action to suspend or cancel your commercial activity permit / agreement.

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2016-17 Return of Operations

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Released by NPSR RTI Act 2009

Permit holder details

Please provide company/permit holders name and permit number as per your current authority.

Permit holder's name *

Queensland Japanese Services Pty Ltd

Permit number *

CAA2011/035

Contact details

Please provide contact details in case we need to contact you about your return.

Contact name *

Jodie Ishizaka

You will be emailed a copy of the form and receipt to this address after you submit the form.

Email address *

info@qjs.com.au

Phone *

sch4p4(6) Personal information

Returns period

Details

Please select the period this form applies to

Year *

2016

Calendar quarter *

October to December

Please select the relevant authority *

◯ Permit ◉ Agreement (GST)

Have you conducted any tours during the returns period? *

◉ Yes ◯ No

Please provide the school(s) details for any school fee-exemptions. Include the school name, address, contact name and phone number.

Your tours

Define your tours. This will help you to easily create a complete list of all the dates and tours you ran in the next section of the form.

Tours

Tour name/ID *

Subcontract To JPT Tours Glow worm tour

Location *

National Park

Duration *	Days	Fee per person
Short day - under 3hrs		$1.92

Give a complete list of the areas/sites visited on this tour *

Natural Bridge Springbrook National Park

Tours run

In the "Paying" column add the number of paying people on the tour. In the "Exempt" column add the number of people who went on the tour who are fee-exempt (tour staff or school tours).

First month

Tour dates for **October**

Date	Tour name	Paying	Exempt	Tour fees
06 Oct 2016	Subcontract To JPT Tours Glow worm tour	sch4p4(7)(1)(c) Business/commercial/professiona		

Second month

Released by NPSR RTI Act 2009

Tour dates for **November**

Date	Tour name	Paying	Exempt	Tour fees
18 Nov 2016	Subcontract To JPT Tours Glow worm tour	sch4p4(7)(1)(c) Business/commercial/professional		

Third month

Tour dates for **December**

Date	Tour name	Paying	Exempt	Tour fees
05 Dec 2016	Subcontract To JPT Tours Glow worm tour	sch4p4(7)(1)(c) Business/commercial/professional/		
06 Dec 2016	Subcontract To JPT Tours Glow worm tour			

Payment summary

Summary of payments due per month

Summary of payments due for **October**

Location	Short days	+	Full days	+	GST	=	Subtotal
National Park	sch4p4(	+	$0.00	+	sch4p4	=	sch4p4(

GST sch4p4(7)(1)(c) **Total** sch4p4(7)(1)(c) **Paying** sch4p4(**Exempt** 0

Summary of payments due for **November**

Location	Short days	+	Full days	+	GST	=	Subtotal
National Park	sch4p4(	+	$0.00	+	sch4p4	=	sch4p4(7

GST sch4p4(7)(1)(c) **Total** sch4p4(7)(1)(c) **Paying** sch4p4(**Exempt** 0

Summary of payments due for **December**

Location	Short days	+	Full days	+	GST	=	Subtotal
National Park	sch4p4(	+	$0.00	+	sch4p4	=	sch4p4(

GST sch4p4(7)(1)(c) **Total** sch4p4(7)(1)(c) **Paying** sch4p4(**Exempt** 0

Total payable for all months sch4p4(7)(1)(c)

Lodgement

Released by NPSR PTI Act 2009

Payment

GST payable

sch4p4(7)(1)(c) Business/commerc

Total payable

sch4p4(7)(1)(c) Business/commerc

Please select your payment method: *

◯ Visa or MasterCard ◉ BPAY

Your BPAY biller code and reference number will be on the receipt version of the form which you can download or email to yourself after you have submitted the form.

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Your form has been successfully submitted.

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Form submission ID	Date and time (AEDT)	Submission receipt number
7909252	15 Jan 2017 4:10:48 PM	2016-17-ROO-474

Invoice

BPAY payment is required.

Department of National Parks, Sport and Racing
www.npsr.qld.gov.au **ABN 11 322 391 452**

Name

Queensland Japanese Services Pty Ltd

Biller Code: 959 296

Ref: 2000 0007 9092 523

Telephone & Internet Banking - BPAY®
Contact your bank or financial institution to make this payment from your cheque, savings, debit or transaction account. More info: www.bpay.com.au

GST
sch4p4(7)(1)(c) Business/commerc

Total amount payable
sch4p4(7)(1)(c) Business/commerc

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Queensland Government

Business Queensland

2016-17 Return of Operations

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Permit number *

CAA2011/035

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Contact name *

Jodie Ishizaka

You will be emailed a copy of the form and receipt to this address after you submit the form.

Email address *

info@qjs.com.au

Phone *

sch4p4(6) Personal information

Returns period

Details

Please select the period this form applies to

Year *

2017

Calendar quarter *

April to June

Please select the relevant authority *

◯ Permit ◉ Agreement (GST)

Have you conducted any tours during the returns period? *

◉ Yes ◯ No

Please provide the school(s) details for any school fee-exemptions. Include the school name, address, contact name and phone number.

Your tours

Define your tours. This will help you to easily create a complete list of all the dates and tours you ran in the next section of the form.

Tours

Tour name/ID *

Glow worm tour

Location *

National Park

Duration * | Days | Fee per person

Short day - under 3hrs | | $1.92

Give a complete list of the areas/sites visited on this tour *

Natural Bridge Springbrook National Park

Tours run

In the "Paying" column add the number of paying people on the tour. In the "Exempt" column add the number of people who went on the tour who are fee-exempt (tour staff or school tours).

First month

Tour dates for **April**

Date	Tour name	Paying	Exempt	Tour fees
05 Apr 2017	Glow worm tour	sch4p4(7)(1)(c) Business/commercial/professional/f		

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Date	Tour name	Paying	Exempt	Tour fees
14 Apr 2017	Glow worm tour	sch4p4(7)(1)(c) Business/commercial/professional/		
15 Apr 2017	Glow worm tour			
17 Apr 2017	Glow worm tour			
20 Apr 2017	Glow worm tour			
23 Apr 2017	Glow worm tour			
25 Apr 2017	Glow worm tour			
29 Apr 2017	Glow worm tour			
30 Apr 2017	Glow worm tour			

Second month

Tour dates for **May**

Date	Tour name	Paying	Exempt	Tour fees
01 May 2017	Glow worm tour	sch4p4(7)(1)(c) Business/commercial/professional/f		
03 May 2017	Glow worm tour			
04 May 2017	Glow worm tour			
05 May 2017	Glow worm tour			
06 May 2017	Glow worm tour			
14 May 2017	Glow worm tour			
15 May 2017	Glow worm tour			
20 May 2017	Glow worm tour			
21 May 2017	Glow worm tour			

Third month

Tour dates for **June**

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Date	Tour name	Paying	Exempt	Tour fees
03 Jun 2017	Glow worm tour	sch4p4(7)(1)(c) Business/commercial/professiona		
08 Jun 2017	Glow worm tour			
10 Jun 2017	Glow worm tour			
11 Jun 2017	Glow worm tour			
12 Jun 2017	Glow worm tour			
15 Jun 2017	Glow worm tour			
17 Jun 2017	Glow worm tour			
20 Jun 2017	Glow worm tour			
23 Jun 2017	Glow worm tour			
24 Jun 2017	Glow worm tour			
25 Jun 2017	Glow worm tour			
27 Jun 2017	Glow worm tour			
30 Jun 2017	Glow worm tour			

Released by NPSR RTI Act 2009

Payment summary

Summary of payments due per month

Summary of payments due for **April**

Location	Short days	+	Full days	+	GST	=	Subtotal
National Park	sch4p4(7)	+	$0.00	+	sch4p4(7	=	sch4p4(7)(

GST sch4p4(7)(1)(c) **Total** sch4p4(7)(1)(c) **Paying** sch4p4(7 **Exempt** 0

Summary of payments due for **May**

Location	Short days	+	Full days	+	GST	=	Subtotal

Location	Short days	+	Full days	+	GST	=	Subtotal
National Park	sch4p4(7)	+	$0.00	+	sch4p4(	=	sch4p4(7)(1

GST sch4p4(7)(1)(c) **Total** sch4p4(7)(1)(c) **Paying** sch4p4(**Exempt** 0

Summary of payments due for **June**

Location	Short days	+	Full days	+	GST	=	Subtotal
National Park	sch4p4(7)	+	$0.00	+	sch4p4(	=	sch4p4(

GST sch4p4(7)(1)(c) **Total** sch4p4(7)(1)(c) **Paying** sch4p4(**Exempt** 0

Total payable for all months sch4p4(7)(1)(c)

Lodgement

Payment

GST payable

sch4p4(7)(1)(c) Business/commerc

Total payable

sch4p4(7)(1)(c) Business/commerc

Please select your payment method: *

◯ Visa or MasterCard ◉ BPAY

Your invoice will be emailed to you within 48 hours.

Please enter your NPSR financial reference number. (Contact parkaccess@npsr.qld.gov.au if unsure, please save form so no data is lost.)

Financial reference number *

20108035

Privacy statement

Released by NPSR RTI Act 2009

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Form version 2.3

Released by NPSR
RTI Act 2009

Submission acknowledgement

Your form has been successfully submitted.

You can save or print a copy of this acknowledgement by going to the "File" menu and select "Save as" or "Print".

Form submission ID	Date and time (AEDT)	Submission receipt number
10541013	18 Jul 2017 12:20:29 AM	1150

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RTI Act 2009

Queensland Government

Business Queensland

2016-17 Return of Operations

Getting started

Instructions

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Released by NPSR RTI Act 2009

Permit holder details

Please provide company/permit holders name and permit number as per your current authority.

Permit holder's name *

Queensland Japanese Services Pty Ltd

Permit number *

CAA2011/035

Contact details

Please provide contact details in case we need to contact you about your return.

Contact name *

Jodie Ishizaka

You will be emailed a copy of the form and receipt to this address after you submit the form.

Email address *

info@qjs.com.au

Phone *

sch4p4(6) Persona

Returns period

Details

Please select the period this form applies to

Year *

2017

Calendar quarter *

January to March

Please select the relevant authority *

◯ Permit ◉ Agreement (GST)

Have you conducted any tours during the returns period? *

◉ Yes ◯ No

Please provide the school(s) details for any school fee-exemptions. Include the school name, address, contact name and phone number.

Your tours

Define your tours. This will help you to easily create a complete list of all the dates and tours you ran in the next section of the form.

Tours

Tour name/ID *

Glow worm tour

Location *

National Park

Duration *	Days	Fee per person
Short day - under 3hrs		$1.92

Give a complete list of the areas/sites visited on this tour *

Natural Bridge Springbrook National Park

Tours run

In the "Paying" column add the number of paying people on the tour. In the "Exempt" column add the number of people who went on the tour who are fee-exempt (tour staff or school tours).

First month

Tour dates for **January**

Date	Tour name	Paying	Exempt	Tour fees
01 Jan 2017	Glow worm tour	sch4p4(7)(1)(c) Business/commercial/professional		
02 Jan 2017	Glow worm tour			

Released by NPSR RTI Act 2009

Date	Tour name	Paying	Exempt	Tour fees
03 Jan 2017	Glow worm tour	sch4p4(7)(1)(c) Business/commercial/professional/		
04 Jan 2017	Glow worm tour			
08 Jan 2017	Glow worm tour			
10 Jan 2017	Glow worm tour			
12 Jan 2017	Glow worm tour			
13 Jan 2017	Glow worm tour			
18 Jan 2017	Glow worm tour			
21 Jan 2017	Glow worm tour			
22 Jan 2017	Glow worm tour			
27 Jan 2017	Glow worm tour			
31 Jan 2017	Glow worm tour			

Second month

Tour dates for **February**

Date	Tour name	Paying	Exempt	Tour fees
01 Feb 2017	Glow worm tour	sch4p4(7)(1)(c) Business/commercial/professiona		
02 Feb 2017	Glow worm tour			
03 Feb 2017	Glow worm tour			
04 Feb 2017	Glow worm tour			
06 Feb 2017	Glow worm tour			
07 Feb 2017	Glow worm tour			
08 Feb 2017	Glow worm tour			

Released by NPSR RTI Act 2009

Date	Tour name	Paying	Exempt	Tour fees
09 Feb 2017	Glow worm tour	sch4p4(7)(1)(c) Business/commercial/professional/t		
10 Feb 2017	Glow worm tour			
11 Feb 2017	Glow worm tour			
12 Feb 2017	Glow worm tour			
14 Feb 2017	Glow worm tour			
16 Feb 2017	Glow worm tour			
18 Feb 2017	Glow worm tour			
19 Feb 2017	Glow worm tour			
20 Feb 2017	Glow worm tour			
23 Feb 2017	Glow worm tour			
24 Feb 2017	Glow worm tour			
25 Feb 2017	Glow worm tour			
26 Feb 2017	Glow worm tour			
27 Feb 2017	Glow worm tour			

Third month

Tour dates for **March**

Date	Tour name	Paying	Exempt	Tour fees
01 Mar 2017	Glow worm tour	sch4p4(7)(1)(c) Business/commercial/professional/		
02 Mar 2017	Glow worm tour			
03 Mar 2017	Glow worm tour			
04 Mar 2017	Glow worm tour			

Released by NPSR RTI Act 2009

Date	Tour name	Paying	Exempt	Tour fees
05 Mar 2017	Glow worm tour	sch4p4(7)(1)(c) Business/commercial/professional		
06 Mar 2017	Glow worm tour			
07 Mar 2017	Glow worm tour			
08 Mar 2017	Glow worm tour			
10 Mar 2017	Glow worm tour			
11 Mar 2017	Glow worm tour			
12 Mar 2017	Glow worm tour			
14 Mar 2017	Glow worm tour			
15 Mar 2017	Glow worm tour			
16 Mar 2017	Glow worm tour			
17 Mar 2017	Glow worm tour			
18 Mar 2017	Glow worm tour			
19 Mar 2017	Glow worm tour			
21 Mar 2017	Glow worm tour			
23 Mar 2017	Glow worm tour			
24 Mar 2017	Glow worm tour			
25 Mar 2017	Glow worm tour			
26 Mar 2017	Glow worm tour			

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Payment summary

Summary of payments due per month

Summary of payments due for **January**

Location	Short days	+	Full days	+	GST	=	Subtotal
National Park	sch4p4(7)(	+	$0.00	+	sch4p4(	=	sch4p4(

GST sch4p4(7)(1)(c) **Total** sch4p4(7)(1)(c) **Paying** sch4p4(**Exempt** sch4p4(

Summary of payments due for **February**

Location	Short days	+	Full days	+	GST	=	Subtotal
National Park	sch4p4(	+	$0.00	+	sch4p4	=	sch4p4(

GST sch4p4(7)(1)(c) **Total** sch4p4(7)(1)(c) **Paying** sch4p4(**Exempt** sch4p4(

Summary of payments due for **March**

Location	Short days	+	Full days	+	GST	=	Subtotal
National Park	sch4p4(7)(1	+	$0.00	+	sch4p4(	=	sch4p4(

GST sch4p4(7)(1)(c) **Total** sch4p4(7)(1)(c) **Paying** sch4p4(**Exempt** sch4p4(

Total payable for all months sch4p4(7)(1)(c)

Lodgement

Payment

GST payable

sch4p4(7)(1)(c) Business/commerc

Total payable

sch4p4(7)(1)(c) Business/commerc

Please select your payment method: *

◯ Visa or MasterCard ◉ BPAY

Your BPAY biller code and reference number will be on the receipt version of the form which you can download or email to yourself after you have submitted the form.

Please enter your NPSR financial reference number. (Contact parkaccess@npsr.qld.gov.au if unsure.)

Financial reference number

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Privacy statement

Permit holder's certification and privacy statement

If you have not told the truth or attempted to be misleading in this application, you may be liable for prosecution under the relevant Acts or Regulations.

By submitting this form I do solemnly and sincerely declare that the information provided is true and correct to the best of my knowledge and I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the *Oaths Act 1867*.

I understand that information supplied on or with this application form may be disclosed publicly in accordance with the *Right to Information Act 2009* and the *Evidence Act 1977*. Information may be disclosed to third parties for research and auditing purposes.

The Department of National Parks, Sport and Racing is collecting the information on this form to assess your permit fees. This information is required under the Nature Conservation (Administration) Regulation 2006, the *Areas Management Act 2006* and the *Forestry Act 1959*.

This information will only be accessed by authorised employees within the Permit holder's declaration department. Your information will not be disclosed to any other parties unless authorised or required by law.

Please contact the Privacy team at privacy@ehp.qld.gov.au for any further queries.

Form version 2.1

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Submission acknowledgement

Your form has been successfully submitted.

You can save or print a copy of this acknowledgement by going to the "File" menu and select "Save as" or "Print".

Form submission ID	Date and time (AEDT)	Submission receipt number
9258267	07 Apr 2017 11:00:33 PM	2016-17-ROO-739

Invoice

BPAY payment is required.

Department of National Parks, Sport and Racing
www.npsr.qld.gov.au **ABN 11 322 391 452**

Name

Queensland Japanese Services Pty Ltd

Biller Code: 959 296

Ref: 2000 0009 2582 674

Telephone & Internet Banking - BPAY®
Contact your bank or financial institution to make this payment from your cheque, savings, debit or transaction account. More info: www.bpay.com.au

GST

sch4p4(7)(1)(c) Business/commerc

Total amount payable

sch4p4(7)(1)(c) Business/commerci

Payment is due within 7 days of submission. Failure to pay this invoice within specified terms may result in the commencement of action to suspend or cancel your commercial activity permit / agreement.

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