From: LAWRENCE Rob [Rob.Lawrence@des.qld.gov.au]
Sent: Wednesday, 2 December 2015 8:29 AM
To: ESR - ES Northern
Subject: Establishment update

Hi Team

Further to my update last week I would also like the announce the following:

Recruitment Activities

s.73 - Irrelevant information

Reef Positions

A number of offers have also been made against the new Reef positions until 30 June 2017 with the following officers accepting appointment:

- PO3 Cairns – Rebecca Tana, Daniel Gunzburg and Kirstie Treloar
- PO2 Cairns – Tze-Ing Toh who has commenced today
- PO2 Townsville – Kirsten Wright.

We still have 2 Reef positions to fill in Townsville for which will be advertised on SmartJobs as a temporary appointments until 30 June 2017. In the meantime, we are looking a short term options to temporarily fill these positions until the recruitment process has been finalised.

Rob

Rob Lawrence
Executive Director
Minerals & North Queensland Compliance
Department of Environment and Heritage Protection
P 07 42225338 **M** sch4p4(6) Personal Information
Level 3, 5b Sheridan Street, Cairns
PO Box 7230 Cairns, Q 4870

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From: MORRISON Anthony [Anthony.Morrison@des.qld.gov.au]
Sent: Monday, 1 August 2016 12:10 PM
To: SEITIS Katina
Subject: FW: Reef Budget
Attachments: Budget workup calculator - M&NQC - SWP.xlsx

FYI

Anthony Morrison
Program Coordinator
Environmental Services and Regulation I North Queensland Compliance and Customer Service
Department of Environment and Heritage Protection

P 07 4722 5240
Level 10 Verde Tower | 445 Flinders Street | Townsville
PO Box 5391 | Townsville Q 4810

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From: SULLIVAN Scott
Sent: Wednesday, 29 June 2016 10:11 AM
To: MORRISON Anthony
Subject: FW: Reef Budget

Scott Sullivan
Program Manager Compliance
Minerals and North Queensland Compliance I Environmental Services and Regulation
Department of Environment and Heritage Protection

P 07 4722 5200
Level 10, Verde Tower, 445 Flinders Street, Townsville QLD 4810
PO Box 5391, Townsville QLD 4810

From: KIRCHHOFF Alana
Sent: Wednesday, 29 June 2016 9:28 AM
To: SULLIVAN Scott
Subject: RE: Reef Budget

Hi Scott,

Here is the proposed reef budget as per below with the 1 FTE. As discussed this position is only at PO4(2) level if it needs to be higher, we either need to make further operational savings or put forward a budget higher than $1m.

Thanking you,

Alana Kirchhoff

A/Executive Officer
Minerals and North Queensland Compliance I Environmental Services and Regulation
Department of Environment and Heritage Protection

P 07 4222 5578
Level 3, 5B Sheridan Street, Cairns
P.O. Box 7230, Cairns QLD 4870

From: LAWRENCE Rob
Sent: Wednesday, 29 June 2016 5:40 AM
To: KIRCHHOFF Alana; SULLIVAN Scott
Subject: Reef Budget

Hi

I am meeting with Elisa Nichols on Friday and want to give her the proposed reef budget. I want to run with the version which has the extra 1 FTE.

Scott can you review and make sure it meets your requirements, and let Alana know if any changes are required. My thought is we would recruit someone to do the CPM etc.

If you have a different view let me know

Rob

Rob Lawrence
Executive Director
Minerals & North Queensland Compliance
Department of Environment and Heritage Protection
P 07 42225338 **M** sch4p4(6) Personal Information
Level 3, 5b Sheridan Street, Cairns
PO Box 7230 Cairns, Q 4870

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From: MORRISON Anthony [Anthony.Morrison@des.qld.gov.au]
Sent: Monday, 24 October 2016 4:50 PM
To: FINNIGAN Brooke
Subject: RE: Creation of a temporary AO6 position for reef compliance

That's great, thanks Brooke

Anthony Morrison
Program Coordinator
Environmental Services and Regulation I North Queensland Compliance and Customer Service
Department of Environment and Heritage Protection

P 07 4722 5240
Level 10 Verde Tower | 445 Flinders Street | Townsville
PO Box 5391 | Townsville Q 4810

From: FINNIGAN Brooke
Sent: Monday, 24 October 2016 4:49 PM
To: MORRISON Anthony
Subject: RE: Creation of a temporary AO6 position for reef compliance

Hi Anthony,

Please see attached a request to hire checklist. You will to complete a Media options form and a request to hire form. These can be found by going to the Intranet> QSS Service now> Human Resources> Forms> Advertising forms.

For more information here is the link to the EHP recruitment and selection handbook
http://portal:6004/sites/PR/Register/Corporate/EHP/ehp-recruitment-and-selection-handbook.pdf

If you have any questions, please let me know.

Thanks,
Brooke

Brooke Finnigan
Executive Support Officer
Office of the Deputy Director-General I Environmental Services and Regulation
Department of Environment and Heritage Protection

P 07 3330 5685
Level 7, 400 George Street, Brisbane
GPO Box 2454, BRISBANE QLD 4001

From: MORRISON Anthony

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Evaluation THEME	**Budget line item/ Project**	**Lead for reporting**	**Project manager (OGBR)**	**total budget 2015-2022**
Regulation and Compliance	TF 5.6 ESR Compliance Program	DES	Anthony Morrison	$1,325,420

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Documentation required				
Project Plan	**MERI plan**	**any evaluation reports (internal or external)**	**2017- 18 annual report**	**highlight & milestone reports**
Yes	Not applicable	Refer to quaterly & EOFY reports	Pending finalisation of EOFY results	Not applicable

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quarterly & six monthly reports
Quarterly reports: Q1-3 2017-18; Quarter 4/ EoFY report.

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Sent: Monday, 24 October 2016 2:08 PM
To: FINNIGAN Brooke
Cc: LINO Starsky
Subject: RE: Creation of a temporary AO6 position for reef compliance

Brooke,

I've just been speaking with my manager Scott Sullivan who's asked me to confirm what paperwork we need to complete to get this position advertised on Smart Jobs.

There is a role profile (Senior Program Officer AO6) and an ASD has been developed. From there is it just a matter of completing the on line request to hire form or are there additional steps I've missed?

Cheers,
Tony

Anthony Morrison
Program Coordinator
Environmental Services and Regulation I North Queensland Compliance and Customer Service
Department of Environment and Heritage Protection

P 07 4722 5240
Level 10 Verde Tower | 445 Flinders Street | Townsville
PO Box 5391 | Townsville Q 4810

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From: FINNIGAN Brooke
Sent: Tuesday, 4 October 2016 4:22 PM
To: MORRISON Anthony; LINO Starsky
Subject: RE: Creation of a temporary AO6 position for reef compliance

Afternoon Tony,

The following position has been created:

Position Number: **733921**
Position Title: Senior Program Officer

Thanks,
Brooke

Brooke Finnigan
Executive Support Officer
Office of the Deputy Director-General I Environmental Services and Regulation
Department of Environment and Heritage Protection

P 07 3330 5685
Level 7, 400 George Street, Brisbane
GPO Box 2454, BRISBANE QLD 4001

From: MORRISON Anthony
Sent: Tuesday, 4 October 2016 11:26 AM
To: LINO Starsky
Subject: RE: Creation of a temporary AO6 position for reef compliance

Starsky,

I'm just touching base to see if there is anything you need from me to progress the below.

Cheers,
Tony

Anthony Morrison
Program Coordinator
Environmental Services and Regulation I North Queensland Compliance and Customer Service
Department of Environment and Heritage Protection

P 07 4722 5240
Level 10 Verde Tower | 445 Flinders Street | Townsville
PO Box 5391 | Townsville Q 4810

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From: MORRISON Anthony
Sent: Monday, 19 September 2016 11:03 AM
To: LINO Starsky
Cc: WAKE Chris; LAWRENCE Rob; Sullivan Scott (Scott.Sullivan@ehp.qld.gov.au)
Subject: Creation of a temporary AO6 position for reef compliance

Starsky,

As I mentioned on the phone Rob has asked me to contact you to arrange the creation of a temporary position to support the regions reef compliance work. I understand that both Dean and Elisa are aware of this.

The position required is a Senior Program Officer (AO6).

The position will be based in either Townsville or Cairns and sit within MaNQC, North Queensland Compliance and Customer Service.

It will be funded from our reef budget, cost code: 1000652.

It will report to my role as Program Coordinator.

Please let me know what additional information or documentation you need to progress this and I'll provide as a matter of priority.

Cheers,
Tony

Anthony Morrison
Program Coordinator
Environmental Services and Regulation I North Queensland Compliance and Customer Service
Department of Environment and Heritage Protection

P 07 4722 5240
Level 10 Verde Tower | 445 Flinders Street | Townsville
PO Box 5391 | Townsville Q 4810

Published on DES Disclosure Log
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From: MORRISON Anthony [Anthony.Morrison@des.qld.gov.au]
Sent: Monday, 21 November 2016 9:56 AM
To: SEITIS Katina
Subject: FW: Creation of a temporary AO6 position for reef compliance

FYI

Anthony Morrison
Program Coordinator
Environmental Services and Regulation I North Queensland Compliance and Customer Service
Department of Environment and Heritage Protection

P 07 4722 5240
Level 10 Verde Tower | 445 Flinders Street | Townsville
PO Box 5391 | Townsville Q 4810

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From: FINNIGAN Brooke
Sent: Tuesday, 4 October 2016 4:22 PM
To: MORRISON Anthony; LINO Starsky
Subject: RE: Creation of a temporary AO6 position for reef compliance

Afternoon Tony,

The following position has been created:

Position Number: **733921**
Position Title: Senior Program Officer

Thanks,
Brooke

Brooke Finnigan
Executive Support Officer
Office of the Deputy Director-General I Environmental Services and Regulation
Department of Environment and Heritage Protection

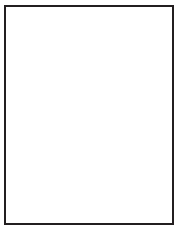
P 07 3330 5685
Level 7, 400 George Street, Brisbane
GPO Box 2454, BRISBANE QLD 4001

From: MORRISON Anthony
Sent: Tuesday, 4 October 2016 11:26 AM
To: LINO Starsky
Subject: RE: Creation of a temporary AO6 position for reef compliance

Starsky,

I'm just touching base to see if there is anything you need from me to progress the below.

Cheers,
Tony



Anthony Morrison
Program Coordinator
Environmental Services and Regulation I North Queensland Compliance and Customer Service
Department of Environment and Heritage Protection

P 07 4722 5240
Level 10 Verde Tower | 445 Flinders Street | Townsville
PO Box 5391 | Townsville Q 4810

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From: MORRISON Anthony
Sent: Monday, 19 September 2016 11:03 AM
To: LINO Starsky
Cc: WAKE Chris; LAWRENCE Rob; Sullivan Scott (Scott.Sullivan@ehp.qld.gov.au)
Subject: Creation of a temporary AO6 position for reef compliance

Starsky,

As I mentioned on the phone Rob has asked me to contact you to arrange the creation of a temporary position to support the regions reef compliance work. I understand that both Dean and Elisa are aware of this.

The position required is a Senior Program Officer (AO6).

The position will be based in either Townsville or Cairns and sit within MaNQC, North Queensland Compliance and Customer Service.

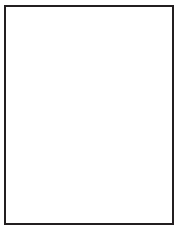
It will be funded from our reef budget, cost code: 1000652.

It will report to my role as Program Coordinator.

Please let me know what additional information or documentation you need to progress this and I'll provide as a matter of priority.

Cheers,
Tony

Anthony Morrison
Program Coordinator
Environmental Services and Regulation I North Queensland Compliance and Customer Service



Department of Environment and Heritage Protection

P 07 4722 5240
Level 10 Verde Tower | 445 Flinders Street | Townsville
PO Box 5391 | Townsville Q 4810

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From: WAKEFIELD Hollie [Hollie.Wakefield@des.qld.gov.au]
Sent: Wednesday, 19 April 2017 3:08 PM
To: LINO Starsky; CARLOS Reuben
CC: SULLIVAN Scott; MORRISON Anthony; PEACOCK Cheryl; FRANKISH John; DELANEY Kate; FOMIATTI MINNESMA Ingrid
Subject: FW: EMT Paper: Reef Compliance Expansion
Attachments: ehp-emt-brief_reef compliance expansion.docx; EDOCS - 5357110 - 222 Paper 8 Reef Compliance Program Extension - 1.PDF; EDOCS - 5360565 - 222 Meeting Outcomes 01-03-17 - 1.DOC

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Reuben and Starsky

Attached is the "noted" EMT paper concerning the expansion of the reef compliance program, including the addition of 4 positions for the Mackay Whitsunday Catchment.

Reuben – we are about to place a computer order, would you like us to include 4 new desktops (+ 2 screens) for the Reef Positions and have them delivered to the Mackay Office?

Thanks
Hollie

Hollie Wakefield
Executive Officer
Minerals and North Queensland Compliance
Department of Environment and Heritage Protection

P 07 4222 5364
Level 3, 5B Sheridan Street, Cairns
PO Box 7230, Cairns QLD 4870

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From: GEORGA Margaret
Sent: Wednesday, 19 April 2017 2:49 PM
To: WAKEFIELD Hollie
Cc: LINO Starsky
Subject: FW: EMT Paper: Reef Compliance Expansion

Hi Hollie

The recommendation on the BN you emailed me was: '**endorse** expansion of the reef compliance program to include sugarcane growers in the Mackay Whitsunday catchment'
The recommendation on the BN that went to EMT on 1 March 2017 was: '**note** expansion of the reef compliance program to include sugarcane growers in the Mackay Whitsunday catchment'

The minutes from that meeting are attached & relevant section highlighted as 'EMT noted the paper'. They didn't approve/endorse anything as BN was only for noting.

Please let me know if this is OK or if anything further you need.

Regards

Margaret

From: WAKEFIELD Hollie
Sent: Wednesday, 19 April 2017 12:30 PM
To: GEORGA Margaret <Margaret.Georga@ehp.qld.gov.au>
Cc: LINO Starsky <Starsky.Lino@ehp.qld.gov.au>
Subject: EMT Paper: Reef Compliance Expansion

Hi Margaret

I hope this finds you well rested after our Easter Break.

I'm hoping you may be able to assist, I'm looking for an approved/endorsed EMT Brief that was scheduled to be tabled on 1 March relating to expanding the departments Reef Compliance Program to include the Mackay Whitsunday's catchment.

I understand EMT endorsed/approved, however I require confirmation of this so that we can proceed with creating new positions.

Thanks in advance for any assistance you can provide.

Regards
Hollie

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Hollie Wakefield
Executive Officer
Minerals and North Queensland Compliance
Department of Environment and Heritage Protection

P 07 4222 5364
Level 3, 5B Sheridan Street, Cairns
PO Box 7230, Cairns QLD 4870

CTS No. 04215/17 **Brief Instigated by OGBR**

Meeting No: 222
Agenda Item No: 8
Date 01 March 2017
SECRETARIAT USE ONLY.

Department of Environment and Heritage Protection
EXECUTIVE MANAGEMENT TEAM BRIEFING NOTE

SUBJECT: REEF COMPLIANCE PROGRAM EXTENSION

Action Required by: for 1 March EMT meeting

RECOMMENDATION

1. It is recommended the EMT:
   - **note** expansion of the reef compliance program to include sugarcane growers in the Mackay Whitsunday catchment.

ISSUES

2. From July 2017, the reef compliance program will be expanded to include compliance activities on sugarcane farms in the Mackay Whitsunday catchment.
3. In line with activities undertaken in the Burdekin and Wet Tropics, compliance officers will focus on the record keeping, soil testing and fertiliser use requirements under Chapter 4A of the *Environmental Protection Act 1994*.
4. The operational scope includes intelligence gathering, refining of the strategic compliance prioritisation, training, on farm inspections /auditing, and supporting growers to participate in the industry best management practice (BMP) programs.
5. As the Mackay Whitsundays is a very high risk region for pesticide loss to the reef, and routinely has incidents of pesticides exceeding water quality guidelines (refer to CTS 00742/17), Environmental Services and Regulation (ESR) and Environmental Policy and Planning (EPP) are currently considering if the compliance program in this region could also include a targeted response to pesticide issues, which may include education and awareness activities regarding environmental obligations, and responding to specific environmental incidents. This potential activity would not include compliance with pesticide use requirements as this is the responsibility of the Department of Agriculture and Fisheries.

BACKGROUND

6. Since 2010, sugarcane growers and graziers in the Wet Tropics, Burdekin and Mackay Whitsundays have been required to follow reef protection requirements under Chapter 4A of the *Environmental Protection Act 1994* to reduce the loss of sediment and nutrients to the reef.
7. In 2012, compliance activities ceased and the Department of Environment and Heritage Protection (department) began funding the development and implementation of industry BMP programs.
8. In late 2015, a reef compliance program was re-introduced focusing on the record keeping, soil testing and fertiliser use requirements for sugarcane growers in the Burdekin and Wet Tropics catchments, the highest priority areas for addressing nitrogen loss to the reef.

RISKS

9. Expansion of the compliance program may result in a negative reaction from some local growers and sugarcane industry stakeholders in the Mackay Whitsundays catchment. This will be managed by consulting with key stakeholders prior to commencement.
10. As the region is an existing regulated catchment, a number of stakeholders and growers will be expecting the re-introduction of compliance activities and may even be supportive.

FINANCIAL IMPLICATIONS

11. An additional four full time employees (FTE's) in the Central region is required to support expansion of the compliance program, complementing the existing 10 FTE's in the Northern region.
12. The reef compliance program to date has been funded from the $90 million Great Barrier Reef Taskforce allocation. However, the department is proposing that from 2017/18 onwards for it to be funded as part of the Queensland's Government's annual investment under the Reef Water Quality Protection Plan.

CONSULTATION

13. EPP and ESR divisions have discussed expansion of the reef compliance program into the Mackay Whitsunday catchment and ESR will undertake consultation with local cane industry stakeholders prior to commencement of the program in that region.

COMMUNICATION

14. EPP and ESR will continue to develop communication materials (e.g. website content, letters to sugarcane growers) to support the expansion of the reef compliance program.

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Author	Branch Endorsement	DDG Endorsement
Name: Chris Johnson Position: Program Manager Tel No: 07 3330 5647 Date Drafted: 17/02/17	Name: Elisa Nichols Position: Executive Director, OGBR Tel No: 07 3330 5988 Date Endorsed: 23/02/2017	Name: Tony Roberts Position: DDG, EPP Tel No: 07 3330 5990 Signed ……..… Date ……/……./….

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CTS No. 04215/17 **Brief Instigated by OGBR**

Meeting No:
Agenda Item No:
Date ……/……./……
SECRETARIAT USE ONLY.

Department of Environment and Heritage Protection
EXECUTIVE MANAGEMENT TEAM BRIEFING NOTE

SUBJECT: REEF COMPLIANCE PROGRAM EXTENSION

Action Required by: There is no specific timeframe required.

RECOMMENDATION

1. It is recommended the EMT:
   - **endorse** expansion of the reef compliance program to include sugarcane growers in the Mackay Whitsunday catchment.

ISSUES

2. From July 2017 the reef compliance program will be expanded to include compliance activities on sugarcane farms in the Mackay Whitsunday catchment.
3. In line with activities undertaken in the Burdekin and Wet Tropics, compliance officers will focus on the record keeping, soil testing and fertiliser use requirements under Chapter 4A of the *Environmental Protection Act 1994*.
4. The operational scope includes intelligence gathering, refining of the strategic compliance prioritisation, training, on farm inspections /auditing, and supporting growers to participate in the industry best management practice (BMP) programs.
5. As the Mackay Whitsundays is a very high risk region for pesticide loss to the reef, and routinely has incidents of pesticides exceeding water quality guidelines (refer to CTS 00742/17), ESR and EPP are currently considering how the compliance program in this region can also include a targeted response to pesticide issues, which may include education and awareness activities, and responding to specific incidents.

BACKGROUND

6. Since 2010, sugarcane growers and graziers in the Wet Tropics, Burdekin and Mackay Whitsundays have been required to follow reef protection requirements under Chapter 4A of the *Environmental Protection Act 1994* to reduce the loss of sediment and nutrients to the reef.
7. In 2012, compliance activities ceased and the department began funding the development and implementation of industry BMP programs.
8. In late 2015, a reef compliance program was re-introduced focusing on the record keeping, soil testing and fertiliser use requirements for sugarcane growers in the Burdekin and Wet Tropics catchments, the highest priority areas for addressing nitrogen loss to the reef.

RISKS

9. Expansion of the compliance program may result in a negative reaction from some local growers and sugarcane industry stakeholders in the Mackay Whitsundays catchment. This will be managed by consulting with key stakeholders prior to commencement.
10. As the region is an existing regulated catchment, a number of stakeholders and growers will be expecting the re-introduction of compliance activities, and may even be supportive.

FINANCIAL IMPLICATIONS

11. An additional four FTEs in the Central region will support expansion of the compliance program, complementing the existing 10 FTEs in the Northern region.
12. The reef compliance program to date has been funded from the $90 million GBR Taskforce allocation, however it is proposed that from 2017/18 onwards it will be funded as part of the Queensland's Government's annual investment under the Reef Water Quality Protection Plan.

IT IMPLICATIONS

13. Identify any IT implications. (Delete if N/A)

CONSULTATION

14. The OGBR and ESR divisions have discussed expansion of the reef compliance program into the Mackay Whitsunday catchment and ESR will undertake consultation with local cane industry stakeholders prior to commencement of the program in that region.

COMMUNICATION

15. The OGBR and ESR divisions will continue to develop communication materials (e.g. website content, letters to sugarcane growers) to support the expansion of the reef compliance program.

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Author	Branch Endorsement	DDG Endorsement
Name: Chris Johnson Position: Program Manager Tel No: 07 3330 5647 Date Drafted: 17/02/17	Name: Elisa Nichols Position: Executive Director, OGBR Tel No: 07 3330 5988 Date Endorsed: [Insert date]	Name: Tony Roberts Position: DDG, EPP Tel No: 07 3330 5990 Signed ……..… Date ……/……./….

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From: MORRISON Anthony [Anthony.Morrison@des.qld.gov.au]
Sent: Friday, 13 July 2018 4:12 PM
To: ELLIS Glenn
CC: OFFNER Sarah
Subject: RE: Reef Compliance Program report
Attachments: Copy of Project documentation for 2018 evaluation ESR.XLSX

Hi Glenn,

We've only just finished the Q4/EoFY report and progressed it to our ED for review. As a consequence I don't expect it will progress through the divisional approvals until Monday. Please let me know if this creates any issues.

I've also attached the spreadsheet populated for the 17/18 financial year.

Cheers,
Tony

Anthony Morrison
A/Program Manager Compliance
Environmental Services and Regulation I North Queensland
Compliance and Customer Service
Department of Environment and Science

P: 07 4722 5240 M: sch4p4(6) Personal Information
Level 10 Verde Tower | 445 Flinders Street | Townsville
PO Box 5391 | Townsville Q 4810

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From: ELLIS Glenn
Sent: Thursday, 12 July 2018 8:09 AM
To: MORRISON Anthony
Subject: RE: Reef Compliance Program report

Thanks Anthony.
The Q$/EoFY report should be enough.
There are a series of conversation that will be organised around the themes an we would likely include you in those.
Thanks for your co-operation.
Cheers.

Glenn

Glenn Ellis
Program Manager, Reef Partnerships
Office of the Great Barrier Reef
Department of Environment and Science
P 07 3330 5657 / Lvl 10, 400 George Street, Brisbane
GPO Box 2454 Brisbane QLD 4001

					Documen		
Evaluation THEME	**Budget line item/ Project**	**Lead for reporting**	**Project manager (OGBR)**	**total budget 2015-2022**	**Project Plan**	**MERI plan**	**any evaluation reports (internal or external)**
Regulation and Compliance	TF 5.6 ESR Compliance Program	DES	Anthony Morrison	$1,325,420	Yes	Not applicable	Refer to quaterly & EOFY reports

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ıtation required		
2017- 18 annual report	**highlight & milestone reports**	**quarterly & six monthly reports**
Pending finalisation of EOFY results	Not applicable	Quarterly reports: Q1-3 2017-18; Quarter 4/ EoFY report.

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Release

WR Email Signature

From: MORRISON Anthony
Sent: Wednesday, 11 July 2018 4:18 PM
To: ELLIS Glenn <Glenn.Ellis@des.qld.gov.au>
Subject: RE: Reef Compliance Program report

Hi Glenn,

I tried calling just now to touch base on the reporting.

We've provided a report for Q1-Q3 of the 2017/2018 financial year through to OGBR which I understand you've received. If not please let me know. Additionally we're working to collate the data for the Q4/EoFY report with the aim of having it through to OGBR CoB Friday. My understanding is this should provide the information sought, but give me a call to discuss if you have any questions.

Cheers,
Tony

Anthony Morrison
A/Program Manager Compliance
Environmental Services and Regulation I North Queensland Compliance and Customer Service
Department of Environment and Science

P: 07 4722 5240 M: sch4p4(6) Personal Information
Level 10 Verde Tower | 445 Flinders Street | Townsville
PO Box 5391 | Townsville Q 4810

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From: ELLIS Glenn
Sent: Monday, 9 July 2018 2:44 PM
To: SULLIVAN Scott (DES); MORRISON Anthony; OFFNER Sarah
Cc: FOMIATTI MINNESMA Ingrid; KENYON Kirstin; SMYTH Louise
Subject: Reef Compliance Program report

Hi Scott and Anthony

The Queensland Reef Water Quality Program (QRWQP) evaluation framework (copy attached) has been developed for Queensland Government investment in Reef water quality programs in the period 2017-22.
The evaluation framework will assess the performance and contribution of the QRWQP in relation to the Reef 2050 Water

Quality Improvement Plan (WQIP).

The evaluation will be used to both judge program performance and improve program delivery over 3 annual evaluations in 2018, 2019 and 2020.

The focus of the evaluation is on the whole of the QRWQP, rather than the evaluation of individual programs or projects. While the QRWQP involves more than 130 individual projects, these have been grouped into 10 evaluation themes which include regulation and compliance.

I am still waiting for a response from Sarah Offner with her contribution to the 2017-18 evaluation as per her email of 3 July 2018.
The independent reviewers require project plans, MERI plans, any evaluation reports, milestone or periodic (e.g. quarterly or annual) reports that indicate how the Regulation and Compliance funding allocated to you under the QRWQP is spent in accordance with your estimated annual budget.
This being the first year of evaluation we are gathering any existing information for your program in the 2017-18 financial year to create a benchmark against which we can monitor and measure change in the efficiency and effectiveness of our programs. The results will be published in the QRWQP Investment Report to be released in the second quarter of this year.

The proposed QRWQP compliance funding for 2018-19 will again be part of the QRWQP plan and we will again ask you to report against it next year.

I hope this information will assist you to organise your present and future evaluation framework documentation.

Should you have any queries do not hesitate to contact me.

Cheers.

Glenn

Glenn Ellis
Program Manager, Reef Partnerships
Office of the Great Barrier Reef
Department of Environment and Science
P 07 3330 5657 / Lvl 10, 400 George Street, Brisbane
GPO Box 2454 Brisbane QLD 4001

WR Email Signature

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From: KENYON Kirstin
Sent: Friday, 6 July 2018 12:49 PM
To: ELLIS Glenn <Glenn.Ellis@des.qld.gov.au>
Cc: ROBINSON Scott <Scott.Robinson@des.qld.gov.au>; LEAHY Anita <Anita.Leahy@des.qld.gov.au>
Subject: FW: Reef Compliance Program report

Glenn can you send Scott what the compliance guys will need to do for the upcoming year eg. Project plan, reporting

requirements and information on the evaluation. I would also invite them to attend the project managers meetings (Elisa asked for this) this would be by telecon as they are based up North. Thanks.

From: NICHOLS Elisa
Sent: Friday, 6 July 2018 12:32 PM
To: ELLWOOD Dean <Dean.Ellwood@des.qld.gov.au>; KENYON Kirstin <Kirstin.Kenyon@des.qld.gov.au>
Cc: SULLIVAN Scott (DES) <Scott.Sullivan@des.qld.gov.au>; MORRISON Anthony <Anthony.Morrison@des.qld.gov.au>
Subject: RE: Reef Compliance Program report

Thanks very much Dean. There is some very interesting and useful information in this. We will be working with your team to produce a project plan for the 2018/19 year over the next month or so.
Cheers
Elisa

Elisa Nichols
Executive Director
Office of the Great Barrier Reef
Department of Environment and Science
P 07 3330 5988
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From: DAUNT Bettina **On Behalf Of** ELLWOOD Dean
Sent: Friday, 6 July 2018 10:37 AM
To: NICHOLS Elisa; KENYON Kirstin
Subject: Reef Compliance Program report

Good morning

Please find attached a reef compliance program report for Q1 to Q3 of the 17-18 financial year.

regards
Dean

Dean Ellwood
Deputy Director-General

Minerals and North Queensland Compliance – Monthly Budget Report
JUNE 2018

2017 / 2018 Budget Load

Business Group	Employee Expenses	Operating Expenses	Total Budget	#Psns as at June	Budgeted FTEs	Final FTE's
ESR Branch Mgmt (Directorate)	1,071,078	115,118	1,186,196	13	12.75	12.75
Assessment Services (Minerals BC)	3,129,762	188,646	3,318,408	34*	32	32
Proactive Compliance Cairns	1,610,277	239,772	1,850,449	16*	18	18
Proactive Compliance Townsville	1,642,520	297,508	1,940,028☝	19**	20.25	18.75
Litigation Services (Regional Intel)	Position and budget transferred to Compliance Cairns					
Base Budget Sub Total	**7,453,637**	**841,044**	**8,294,681**	**82**	**83**	**81.5**
Reef	809,328	113,204	922,532	9	9	9
MaNQC Total	**8,262,965**	**877,498**	**9,217,213**	**91**	**92**	**90.5**

Note:

☝ MaNQC Budget decreased by $100k to support Divisional shortfall

*Two Compliance Cairns positions and associated employee expense budgets were moved for the period Jan – June 2018.

**Substantive vacant position # 76027555 was loaned to SCC for the period Jan – June 2018 to support the Community Engagement Program, reflecting adjustment of total positions numbers from 83 down to 82.

s.73 - Irrelevant information

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s.73 - Irrelevant information

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Source Data: Financial Report – DET050a (excludes Depreciation and Revenue stream)

Regional Budget Adjustments & Exception Reporting

1. s.73 - Irrelevant information
2. On the final day of trading this financial year, $43K of salary and consumable expenditure was journaled to Reef.

s.73 - Irrelevant information

Regional Overview – Reef

ACCOUNT DESCRIPTION	YTD BUDGET	YTD ACTUAL	TOTAL BUDGET	TOTAL VARIANCE
Accommodation & Related	1,500	750	1,500	750
Consumables	5,401	2,768	5,401	2,633
Employee Related Expenses	**809,328**	**795,621**	**809,328**	**13,707**
Grants & Subsidies	0	0	0	0
Low Value Assets	0	234	0	234
Motor Vehicles	30,000	21,233	30,000	8,767
Network & Computer	14,088	12,413	14,088	1,675
Other Expenses	27,400	9,173	27,400	18,227
Telephone & Fax	4,815	3,077	4,815	1,738
Training & Development	5,000	0	5,000	5,000
Travel	25,000	16,554	25,000	8,446
Grand Total	**922,532**	**861,823**	**922,532**	**60,709**

Source Data: financial Report – DET050a (excludes Depreciation and Revenue Stream)

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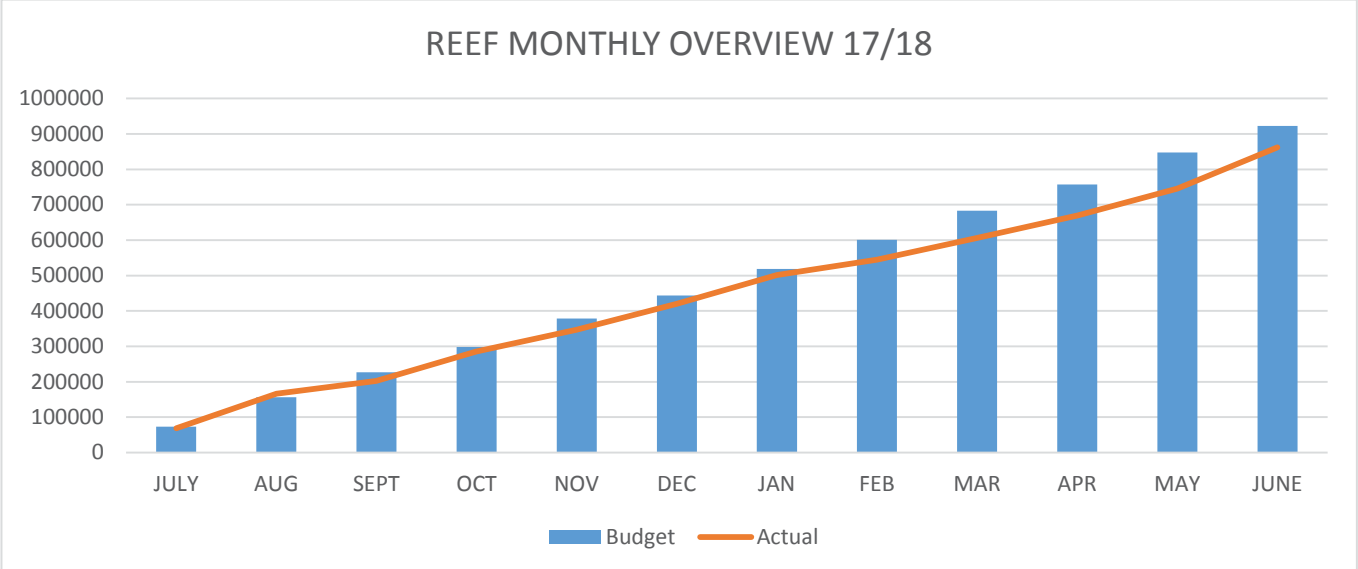
Regional Exception Reporting - Reef

- Final Variance for the Reef funding is $60,709 underspend, this equates to 6.5% of the total budget.
- MaNQC Base funding has journaled expenditure for costs to the Reef Budget during the17/18 financial year totalling $95,148; this expenditure was related to management oversight expenses and general office operating costs.
- The Reef budget had a carryover from 16/17 FY, of $30,346 credited via a journal transaction(s), that was posted during the 17/18 FY
- Reef establishment is reflecting a **vacancy rate of 22% (2 of 9 positions vacant)** at the end of June 2018.